

**VILLAGE OF NEW GLARUS - VILLAGE BOARD PROCEEDINGS REGULAR MEETING**

Village Hall Board Room

319 2<sup>nd</sup> Street New Glarus, WI

Zoom Meeting Link: <https://us02web.zoom.us/j/84150941851>

2/20/2024

7:00 P.M.

<b>7:00 P.M. Regular Meeting</b>	<b>Page #</b>
1. Call to Order – Please Silence All Cell Phones	
2. Approval of agenda	
3. Public appearances and citizen comments on items not listed on this agenda. [Items will not be debated or acted upon at this meeting but will be referred to the proper staff/committee if action is required.] – <i>Please keep comments to 3 minutes</i>	
4. Approval of Consent Agenda	
A. Approval of Minutes of 2.6.2024 Regular Meeting	4
B. Approval of Claims	6
C. January 2024 Financials	9
D. January 2024 Building Inspector Report	15
E. January 2024 Police Report	16
F. Approval of Temporary Class B: Beer & Wine License for NGFD, Annual Kalberwurst Supper 3/16/2024	18
G. Approval of Operators License: Hailey A Thompson	
5. New Business	
A. Consideration/Discussion: Application for Land Division by Certified Survey Map (CSM) in Extraterritorial Plat Jurisdiction, N8250 Marty Road	21
B. Consideration/Discussion: Application for Land Division by Preliminary Plat in Extraterritorial Plat Jurisdiction, Kubly Road, Parcels 2302401750000, 2302401750100, 2302401750200	38
C. Consideration/Discussion: Use of Building Sinking Fund for Village Hall Interior Painting	55
6. Public Works and Safety	
A. Consideration/Discussion: Request for Street Light on 2 <sup>nd</sup> Avenue	
B. Consideration/Discussion: Downtown Watering Agreement	57
C. Consideration/Discussion: Mailbox Replacement Policy	59
7. Parks and Recreation	
A. Consideration/Discussion: 2024 Portable Restroom Vendor	61
8. Personnel and Finance	
9. President’s Report	
A. Consideration/Discussion: Reschedule April 2, 2024 Village Board Meeting	
10. Adjournment	

Roger Truttman, President

AGENDA POSTED: N.G. Village Hall      2/16/2024  
                           N.G. Post Office        2/16/2024  
                           Bank of New Glarus    2/16/2024

Kelsey Jenson, Clerk

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510

## Village Board Meeting Notes

February 20, 2024

### **Consent Agenda:**

Approval of Minutes of 2/6 Regular Meeting: The minutes are included in the packet for consideration.

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses, health insurance, tax settlements; e-check for life insurance, journal entry for utilities; payroll vouchers 17902 to 17925 totaling \$34,665.29; and checks 42854 to 42896 totaling \$227,353.37.

January 2024 Financials: The financial report is included in the packet for consideration.

January 2024 Building Inspection Report: The report is included in the packet for consideration.

January 2024 Police Report: The report is included in the packet for consideration.

Approval of Temporary Class B: Beer & Wine License for NGLD, Annual Kalberwurst Supper 3/16/2024: Staff recommend approval.

Approval of Operators License: Hailey A Thompson: Staff recommend approval.

### **New Business:**

Consideration/Discussion: Application for Land Division by Certified Survey Map (CSM) in Extraterritorial Plat Jurisdiction, N8250 Marty Road: Application is included in the agenda packet. Reviewed by the Joint ETZ Commission at their meeting on February 19, 2024.

Consideration/Discussion: Application for Land Division by Preliminary Plat in Extraterritorial Plat Jurisdiction, Kubly Road, Parcels 2302401750000, 2302401750100, 2302401750200: Application is included in the agenda packet. Reviewed by the Joint ETZ Commission at their meeting on February 19, 2024.

Consideration/Discussion: Use of Building Sinking Fund for Village Hall Interior Painting: Staff received a quote for painting the Village Administrator's office, Board Room, and one wall in Clerk/Treasurer's office. The quote is for \$700, and with paint total project cost is estimated at \$1,000. Staff recommend using Building Sinking Funds for this project.

### **Public Works and Safety:**

Consideration/Discussion: Request for Street Light on 2<sup>nd</sup> Avenue: The Village received a request from a resident to install a street light at 502 2<sup>nd</sup> Avenue given that the street is narrow and dark at night, resulting in safety concerns. The approximate cost for materials and labor for the Utility to install a new street light at that location would be \$1,450.

Consideration/Discussion: Downtown Watering Agreement: Since 2022, the Chamber has paid the Village to water the downtown business planters through this agreement. This year, the

Chamber requested watering to start two weeks earlier, May 13. The Chamber will pay the Village \$1,688 to water plants twice a week throughout the summer.

Consideration/Discussion: Mailbox Replacement Policy: The draft policy is included in the agenda packet. Snow plows occasionally damage mailboxes, so this policy helps clarify when and how the Village will replace damaged mailboxes. This policy was modeled after the City of Sun Prairie.

**Parks and Recreation:**

Consideration/Discussion: 2024 Portable Restroom Vendor: Staff received quotes for 6 portable restrooms for Village parks, with bi-weekly service. Bullseye had the lower quote at \$6,550.50. The Village could also choose to pay for weekly service, however Bullseye provides drop-in cleaning at \$50.00 for en route scheduled and \$75.00 off route unscheduled which is likely more cost effective. Parks & Recreation Committee recommended utilizing Bullseye for 2024 portable restrooms at their February 14, 2024 meeting.

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/6/2024

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. and made an announcement to silence cell phones.

PRESENT: Peggy Kruse, Chuck Phillipson, Mike Marty, Gof Thomson and Roger Truttman.

ABSENT: Larry Stuessy and Michael Bell.

ALSO PRESENT: Thomas Schmock, Amy Trumble (Library Director), Lauren Freeman (Village Administrator), Kelsey Jenson (Clerk-Treasurer)

APPROVAL OF AGENDA: Motion by Mike Marty, second by Chuck Phillipson to approve the 2.6.24 agenda. Motion carried (5-0).

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Chuck Phillipson for approval of the consent agenda, second by Mike Marty. Motion carried (5-0).

APPROVAL OF MINUTES OF 1.16.24 Regular Meeting

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll expenses, credit card; wire for power bill, journal entry for utilities; payroll vouchers 17877 to 17901 totaling \$38,418.73; and checks 42808 to 42853 totaling \$538,607.65.

APPROVAL OF DECEMBER 2023 FINANCIALS

APPROVAL OF STREET USE PERMIT – AROC OF WI, TIMED AUTOMOBILE RUNS, MAY 4, 2024

APPROVAL OF OPERATOR LICENSE FOR PATRICK THORSON

NEW BUSINESS:

Consideration/Discussion: Application for Land Division by Certified Survey Map (CSM), County Road W, Parcel 2316106380000: Motion by Chuck Phillipson to approve the Application for Land Division by CSM, County Road W, Parcel 2316106380000, second by Mike Marty. Motion carried (5-0).

Consideration/Discussion: Resolution 24-03 to Establish Schedule of Fees for Use of New Glarus Village Parks and Swimming Pool: Motion by Peggy Kruse to approve R24-03, second by Chuck Phillipson. Motion carried (5-0).

Consideration/Discussion: Wastewater Treatment Plant Influent Pump Replacement: Motion by Mike Marty to approve waiving bidding process and provide exception due to urgency, and accept bid based upon best value provided, second by Gof Thomson. Motion carried (5-0).

PUBLIC WORKS AND SAFETY: None.

PARKS AND RECREATION: None.

PERSONNEL AND FINANCE: None.

PRESIDENT'S REPORT: None.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 7:11 p.m.

– Kelsey Jenson,  
Clerk-Treasurer

*\*For more details on agenda items, please visit [newglarusvillage.com](http://newglarusvillage.com) to view the meeting agenda packet. A recording of the meeting is also available on the Village of New Glarus YouTube Channel.\**

Report Criteria:

Report type: Summary

Check Issue Date = 02/21/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
02/24	02/21/2024	42854	6294	ANIMAL QUEST	200.00
02/24	02/21/2024	42855	1120	ARAMARK UNIFORM SERVICES	427.19
02/24	02/21/2024	42856	1165	BAKER & TAYLOR BOOKS	463.38
02/24	02/21/2024	42857	1255	BLANCHARDVILLE CO-OP	3,716.07
02/24	02/21/2024	42858	5842	CLASSY CLEANERS	1,235.00
02/24	02/21/2024	42859	1540	CRESCENT ELECTRIC SUPPLY	867.00
02/24	02/21/2024	42860	1605	DEMCO INC.	143.49
02/24	02/21/2024	42861	1665	DRIVERS LICENSE GUIDE CO	33.95
02/24	02/21/2024	42862	1780	FORSTER ELECTRICAL ENG INC	9,806.75
02/24	02/21/2024	42863	5596	GREEN COUNTY TREASURER	50.00
02/24	02/21/2024	42864	1930	GREEN CTY WASTE MGMT	3,898.57
02/24	02/21/2024	42865	6213	HART, COREY	50.00
02/24	02/21/2024	42866	4906	J&R UNDERGROUND LLC	3,800.00
02/24	02/21/2024	42867	2320	L V LABORATORIES LLC	1,642.50
02/24	02/21/2024	42868	5512	MADRELL EXCAVATING LLC	150,558.20
02/24	02/21/2024	42869	6234	MCHS OCCUPATIONAL HEALTH	100.00
02/24	02/21/2024	42870	5286	MDROFFERS CONSULTING LLC	782.55
02/24	02/21/2024	42871	2480	MEUW	335.00
02/24	02/21/2024	42872	5166	MIDWEST MOTOR SUPPLY	562.29
02/24	02/21/2024	42873	2515	MIDWEST TAPE LLC	84.98
02/24	02/21/2024	42874	2525	MID-WI SECURITY INC	300.00
02/24	02/21/2024	42875	2590	MONROE TRUCK EQUIPMENT	708.67
02/24	02/21/2024	42876	2695	NEW GLARUS CHAMBER OF COMME	56.67
02/24	02/21/2024	42877	4754	NEW GLARUS HARDWARE	344.90
02/24	02/21/2024	42878	2730	NEW GLARUS POLICE ASSOC	15.00
02/24	02/21/2024	42879	2735	NEW GLARUS WELDING LLC	128.80
02/24	02/21/2024	42880	5075	PREMIER CO-OP	691.27
02/24	02/21/2024	42881	3025	RESCO	8,256.80
02/24	02/21/2024	42882	3075	ROY'S MARKET INC	38.94
02/24	02/21/2024	42883	6258	ROZNOSKI, SHANNON	138.46
02/24	02/21/2024	42884	3120	SCHOOL DIST OF NEW GLARUS	321.63
02/24	02/21/2024	42885	5201	SEERA	916.35
02/24	02/21/2024	42886	3190	SOUTH CENTRAL LIBRARY SYSTEM	1,290.00
02/24	02/21/2024	42887	6242	SSM HEALTH MEDICAL GROUP	1,050.00
02/24	02/21/2024	42888	3250	STRAND ASSOCIATES INC	32,116.22
02/24	02/21/2024	42889	4065	STURDEVANT, JEFF	32.00
02/24	02/21/2024	42890	3270	SUGAR RIVER POWER CENTER	751.98
02/24	02/21/2024	42891	5608	THE PSYCHOLOGY CENTER	475.00
02/24	02/21/2024	42892	5854	TOP NOTCH	335.73
02/24	02/21/2024	42893	5963	TOP PACK DEFENSE LLC	463.45
02/24	02/21/2024	42894	3480	UNITED STATES CELLULAR	2.08
02/24	02/21/2024	42895	3805	WI PROF POLICE ASSN	133.50
02/24	02/21/2024	42896	3230	WI STATE LAB OF HYGIENE	29.00
Grand Totals:					227,353.37

Report Criteria:

Check.Check Issue Date = 02/21/2024

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<u>GL Invoice Acct</u>	<u>Amt</u>
Total 10:	10,787.63
Total 11:	56.67
Total 25:	2,370.31
Total 30:	300.00
Total 40:	28,792.56
Total 45:	59,348.29
Total 50:	25,946.11
Total 60:	95,847.27
Total 70:	3,904.53
<hr/>	
Grand Totals:	227,353.37
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**VILLAGE OF NEW GLARUS-CLAIMS PRESENTED -**

**2/20/2024**

CHECK #	PAYEE	DIST.	AMOUNT
ACH	941 Tax	PP# 3	11,243.38
ACH	WI Withholding	PP# 3	1,968.49
ACH	Great-West Retirement	deferred comp-pre tax, PP# 3	726.00
ACH	Great-West Retirement	deferred comp-post tax PP# 3	25.00
ACH	EBC	dependent/flex	484.60
e-check	Securian	March life insurance	465.88
ACH	ETF	March health insurance	34,672.32
ACH	Green County	January tax settlement	366,589.52
ACH	MATC	January tax settlement	61,808.21
ACH	New Glarus School District	January tax settlement	978,652.33
ACH	Green County	February tax settlement	413,411.03
ACH	MATC	February tax settlement	69,702.47
ACH	New Glarus School District	February tax settlement	1,103,647.61
JE	New Glarus Utilities	utilities	15,194.23
	<b>Sub-total</b>		<b>3,058,591.07</b>

**Payroll - 2/9/2024**

17902	Kelsey Jenson	Clerk	1,811.57
17903	Deanna Young	Deputy Clerk	1,464.88
17904	Lauren Freeman	Administrator	2,278.97
17905	Mark Binger	PD	904.91
17906	Alex Brey	PD	1,655.43
17907	Hunter Krohn	PD	1,686.50
17908	Brian Bennett	PD	1,813.87
17909	Jeff Sturdevant	PD	2,500.72
17910	Ann Lahey	PD	710.44
17911	Joe Cockroft	PW	2,165.38
17912	Kenneth Wolfe	PW	1,385.54
17913	Aaron Funseth	Water Treatment Plant	1,889.72
17914	Matthew Halvorsen	PW	1,308.99
17915	Jason Borth	Utility	2,002.57
17916	William Kosmeder	Utility	2,456.28
17917	Kevin Funseth	Utility	3,239.88
17918	Beth Heller	Utility	1,304.15
17919	Erica Loeffelholtz	Library	1,096.64
17920	Peggy Hammerly	Library	100.40
17921	Brooke Mathews	Library	1,078.11
17922	Amy Trumble	Library	1,265.82
17923	Julie Hawkins	Library	402.28
17924	Amalia Morrison	Library	83.67
17925	Mia Sies	Library	58.57
	<b>Payroll Subtotal</b>		<b>34,665.29</b>



2024 BUDGET TO ACTUAL - JANUARY

		2024 Actual to 1/31/2024	2024 BUDGET 12/31/2024	DIFFERENCE OVER/(UNDER) TO BUDGET
10-00-41110-000-000	PROPERTY TAXES	0	738,538	-738,538
10-00-41140-000-000	MOBILE HOME TAXES	487	9,500	-9,014
10-00-41150-000-000	NG HOME-PAYMENT IN LIEU	0	37,631	-37,631
10-00-41160-000-000	AG USE PENALTY	0	0	0
10-00-41310-000-000	UTILITY TAXES	23,154	277,849	-254,695
10-00-41800-000-000	INTEREST ON TAXES	0	0	0
		23,641	1,063,518	-1,039,877
10-00-43400-000-000	SHARED TAXES	0	303,591	-303,591
10-00-43411-000-000	FIRE INSURANCE DUES	0	10,133	-10,133
10-00-43520-000-000	STATE AID: POLICE TRAINING	0	1,120	-1,120
10-00-43521-000-000	STATE AID: OWI GRANT	437	2,000	-1,563
10-00-43522-000-000	STATE AID: SEATBELT GRANT	0	0	0
10-00-43523-000-000	STATE AID: 2023 PD GRANT	0	0	0
10-00-43525-000-000	STATE AID: PD: HWY. SAFETY GRA	0	0	0
10-00-43526-000-000	STATE AID: PD DIGITAL RECORDIN	0	0	0
10-00-43527-000-000	STATE AID: RADIO GRANT	0	0	0
10-00-43528-000-000	STATE AID: 2014 BIKE RODEO GRA	0	0	0
10-00-43529-000-000	STATE AID: SPEED GRANT	0	4,000	-4,000
10-00-43530-000-000	STATE AID: STREETS	37,350	149,379	-112,029
10-00-43535-000-000	STATE AID: LRIP	0	0	0
10-00-43540-000-000	STATE AID: COMPUTER	0	5,139	-5,139
10-00-43545-000-000	STATE AID: PERSONAL PROP. TAX	0	12,417	-12,417
10-00-43546-000-000	STATE AID: VIDEO SERVICE PROVI	0	5,250	-5,250
10-00-43553-000-000	STATE AID: OTHER	0	0	0
10-00-43560-000-000	STATE AID: COVID-19 GRANT	0	0	0
10-00-43610-000-000	PAYMENTS FOR MUNICIPAL SERVICE	0	435	-435
10-00-43620-000-000	IN LIEU OF TAX: BICYCLE TRAIL	0	300	-300
10-00-43710-000-000	COUNTY AID: ROADS	0	2,000	-2,000
10-00-43720-000-000	COUNTY AID: TOBACCO GRANT	0	0	0
10-00-43810-000-001	FED AID: ALLOCATED ARPA FUNDS	0	0	0
10-00-43810-000-000	FED GRANT: BULLET PROOF VEST	833	0	833
		38,620	495,763	-457,143
10-00-44110-000-000	LIQUOR LICENSES	0	13,050	-13,050
10-00-44120-000-000	OPERATOR LICENSES	100	8,500	-8,400
10-00-44130-000-000	CIGARETTE LICENSES	0	600	-600
10-00-44140-000-000	CTV FRANCHISE FEE	2,222	21,000	-18,778
10-00-44160-000-000	OTHER LICENSES	40	100	-60
10-00-44210-000-000	BICYCLE LICENSES	0	0	0
10-00-44220-000-000	DOG LICENSES	404	1,050	-646
10-00-44310-000-001	BUILDING PERMITS-FENLEY	360	10,000	-9,640
10-00-44910-000-001	SIGN PERMITS-FENLEY	0	250	-250
10-00-44910-000-002	SPECIAL EVENT PERMITS	0	900	-900
10-00-44910-000-003	ZONING AND PLANNING PERMITS	0	700	-700
10-00-44920-000-000	OTHER PERMITS	375	400	-25
10-00-44925-000-000	STREET USE PERMITS	50	500	-450
		3,551	57,050	-53,499
10-00-45110-000-000	COURT PENALTIES & COSTS	569	11,800	-11,231
10-00-45120-000-000	PARKING VIOLATIONS	2,325	7,000	-4,675
10-00-45190-000-000	OTHER ORDINANCE VIOLATIONS	0	0	0
		2,894	18,800	-15,906
10-00-46110-000-000	CLERKS FEES	1,333	11,800	-10,467
10-00-46210-000-000	LAW ENFORCEMENT FEES	68	7,000	-6,932

2024 BUDGET TO ACTUAL - JANUARY

		2024 Actual to 1/31/2024	2024 BUDGET 12/31/2024	DIFFERENCE OVER/(UNDER) TO BUDGET
10-00-46220-000-000	PUBLIC WORKS FEES	0	1,500	-1,500
10-00-46300-000-000	Special Charge - Driveway	0	0	0
10-00-46720-000-000	PARKS	-1	1,800	-1,801
10-00-46720-000-001	PARKS: SIGN RENTAL	0	6,000	-6,000
10-00-46725-000-000	RECREATION CHILD PROGRAMS	0	1,200	-1,200
10-00-46726-000-000	RECREATION ADULT PROGRAMS	0	0	0
10-00-46730-000-000	TRIATHLON	0	0	0
10-00-46735-000-000	SWIMMING POOL	0	47,228	-47,228
10-00-46735-000-001	SWIMMING POOL - LESSONS	0	12,943	-12,943
10-00-46735-000-003	POOL ADULT PROGRAMS	0	359	-359
10-00-46735-000-004	POOL CHILD PROGRAMS	0	0	0
10-00-46736-000-000	SWIM TEAM	0	5,500	-5,500
10-00-46737-000-000	BASEBALL: ALL PROGRAMS	0	6,000	-6,000
10-00-46738-000-000	GIRLS SOFTBALL	0	3,066	-3,066
10-00-46739-000-000	BASEBALL:DON'T USE	0	0	0
10-00-46740-000-000	VILLAGE HALL	300	1,400	-1,100
10-00-46745-000-000	OFFICE SPACE RENTS	0	0	0
10-00-46746-000-000	Office Space Rent-Light/Water	250	3,000	-2,750
10-00-46747-000-000	RENTALS: LIBRARY	0	0	0
		1,951	108,796	-106,845
10-00-48100-000-000	INTEREST	20,006	15,000	5,006
10-00-48300-000-000	SALES MDSE & SUPPLY	0	1,000	-1,000
10-00-48300-000-002	SALES: RECREATION CONCESSIONS	0	0	0
10-00-48400-000-000	INSURANCE RECOVERIES	0	0	0
10-00-48500-000-000	DONATIONS	0	0	0
10-00-48500-000-001	DONATIONS-POLICE DEPT.	0	0	0
10-00-48500-000-002	DONATION: PD: COMMUNITY RELAT	300	0	300
10-00-48500-000-003	DONATIONS: TEAM SHIRT SPONSORS	0	1,200	-1,200
10-00-48500-000-004	DONATION:WPPI FOR ECONOMIC DEV	0	1,000	-1,000
10-00-48600-000-000	REFUND PRIOR YEAR EXPENSES	0	0	0
		20,306	18,200	2,106
10-00-49120-000-000	PROCEEDS FROM LONG: TERM DEBT	0	0	0
10-00-49211-000-000	TRANSFER FROM ROOM TAX FUND	0	0	0
10-00-49220-000-000	TRANSFER FROM LIBRARY FUND	0	0	0
10-00-49250-000-000	TRANSFER FROM CHALET FUND	0	0	0
10-00-49260-000-000	TRANS FROM GENERAL FUND	0	0	0
10-00-49263-000-000	TRANSFER FROM DNR GRANT-FOREST	0	0	0
10-00-49300-000-000	SINKING FUNDS APPLIED	0	13,018	-13,018
10-00-49301-000-000	SURPLUS FUNDS APPLIED	0	48,167	-48,167
10-00-49999-000-000	MISCELLANEOUS REVENUE	0	0	0
		0	61,185	-61,185
<b>TOTAL REVENUE</b>		<b>90,963</b>	<b>1,823,312</b>	<b>-1,732,349</b>
10-00-51110-110-000	VILLAGE BOARD: SALARIES	0	4,500	-4,500
10-00-51110-130-000	VILLAGE BOARD: FRINGE BENEFITS	0	344	-344
10-00-51110-310-000	VILLAGE BOARD: GENERAL OPERATI	0	150	-150
10-00-51110-320-000	VILLAGE BOARD: PUBLICATIONS	0	0	0
10-00-51110-330-000	VILLAGE BOARD: TRAVEL & TRAINI	0	0	0
10-00-51120-110-000	C & C: SALARIES	0	2,620	-2,620
10-00-51120-130-000	C & C: FRINGE BENEFITS	0	200	-200
10-00-51120-310-000	C & C: GENERAL OPERATIONS	250	250	0
10-00-51120-320-000	C & C: PUBLICATIONS	0	50	-50

2024 BUDGET TO ACTUAL - JANUARY

		2024 Actual to 1/31/2024	2024 BUDGET 12/31/2024	DIFFERENCE OVER/(UNDER) TO BUDGET
10-00-51120-330-000	C & C: TRAVEL & TRAINING	0	0	0
10-00-51300-310-000	VILLAGE ATTORNEY	0	11,800	-11,800
10-00-51300-310-001	VILLAGE ATTORNEY - COURT	0	13,000	-13,000
10-00-51300-310-002	VILLAGE ATTY: TOWN/VILLAGE CBA	0	0	0
10-00-51310-310-000	ORDINANCE CODIFICATION	0	6,500	-6,500
10-00-51400-310-000	ADMINISTRATIVE SUPPORT	2,677	15,000	-12,323
10-00-51410-110-000	PRESIDENT: SALARIES	0	3,000	-3,000
10-00-51410-130-000	PRESIDENT: FRINGE BENEFITS	0	230	-230
10-00-51410-310-000	PRESIDENT: GENERAL OPERATIONS	0	0	0
10-00-51410-320-000	PRESIDENT: PUBLICATIONS	0	0	0
10-00-51410-330-000	PRESIDENT: TRAVEL & TRAINING	0	0	0
10-00-51415-110-000	ADMINISTRATOR: SALARIES	2,632	36,490	-33,858
10-00-51415-130-000	ADMINISTRATOR: FRINGE BENEFITS	1,115	9,764	-8,649
10-00-51415-220-000	ADMINISTRATOR: UTILITIES	100	865	-765
10-00-51415-310-000	ADMINISTRATOR: GENERAL OPERATI	825	3,000	-2,175
10-00-51415-320-000	ADMINISTRATOR: PUBLICATIONS	0	0	0
10-00-51415-330-000	ADMINISTRATOR: TRAVEL & TRAINI	85	2,000	-1,915
10-00-51420-110-000	CLERK: SALARIES	2,825	48,974	-46,149
10-00-51420-130-000	CLERK: FRINGE BENEFITS	4,088	29,786	-25,697
10-00-51420-220-000	CLERK: UTILITIES	109	1,605	-1,496
10-00-51420-310-000	CLERK: GENERAL OPERATIONS	746	5,000	-4,254
10-00-51420-320-000	CLERK: PUBLICATIONS	51	3,000	-2,949
10-00-51420-330-000	CLERK: TRAVEL & TRAINING	0	2,500	-2,500
10-00-51440-110-000	ELECTIONS: SALARIES	0	6,110	-6,110
10-00-51440-130-000	ELECTIONS: FRINGE BENEFITS	0	0	0
10-00-51440-310-000	ELECTIONS: GENERAL OPERATIONS	17	7,000	-6,983
10-00-51440-320-000	ELECTIONS: PUBLICATIONS	0	700	-700
10-00-51440-330-000	ELECTIONS: TRAVEL & TRAINING	0	150	-150
10-00-51510-110-000	TREASURER: SALARIES	2,328	40,357	-38,028
10-00-51510-130-000	TREASURER: FRINGE BENEFITS	3,347	24,409	-21,063
10-00-51510-310-000	TREASURER: GENERAL OPERATIONS	2,856	11,663	-8,806
10-00-51510-320-000	TREASURER: PUBLICATIONS	0	300	-300
10-00-51510-330-000	TREASURER: TRAVEL & TRAINING	499	1,000	-501
10-00-51520-310-000	INDEPENDENT AUDIT	5,250	20,000	-14,750
10-00-51530-310-000	PROP ASSESS: GENERAL OPS	4,755	18,450	-13,695
10-00-51600-110-000	VILLAGE HALL: SALARIES	0	3,919	-3,919
10-00-51600-130-000	VILLAGE HALL: FRINGE BENEFITS	0	489	-489
10-00-51600-220-000	VILLAGE HALL: UTILITIES	1,137	17,350	-16,213
10-00-51600-291-000	VILLAGE HALL: PURCHASED SERVIC	1,257	15,406	-14,149
10-00-51600-310-000	VILLAGE HALL: GENERAL OPERATIO	0	3,000	-3,000
10-00-51600-350-000	VILLAGE HALL: REPAIR/EQUIPMENT	6,036	2,690	3,346
10-00-51600-351-000	VILLAGE HALL: REPAIR/BUILDING	0	6,506	-6,506
10-00-51600-352-000	VILLAGE HALL: REPAIR/GROUNDS	0	0	0
10-00-51910-310-000	PROPERTY TAX	0	0	0
10-00-51930-310-000	PROPERTY INS: GENERAL OPS	0	16,000	-16,000
10-00-51935-310-000	LIABILITY INS: GENERAL OPS	35,441	33,408	2,032
10-00-51950-310-000	UNEMPLOYMENT INS: GENERAL OPS	0	0	0
		78,425	429,534	-351,109
10-00-52100-110-000	POLICE ADMIN: SALARIES	7,410	118,131	-110,722
10-00-52100-130-000	POLICE ADMIN: FRINGE BENEFITS	3,351	44,726	-41,376
10-00-52100-220-000	POLICE ADMIN: UTILITIES	394	9,000	-8,606
10-00-52100-240-000	POLICE ADMIN: EQUIPMENT CONTRA	3,582	15,500	-11,918

2024 BUDGET TO ACTUAL - JANUARY

		2024 Actual to 1/31/2024	2024 BUDGET 12/31/2024	DIFFERENCE OVER/(UNDER) TO BUDGET
10-00-52100-310-000	POLICE ADMIN: GENERAL OPERATIO	352	9,000	-8,648
10-00-52100-310-001	POLICE ADM:GO:FROM DONATIONS	0	0	0
10-00-52100-310-002	POLICE ADM:GO:COMM. RELATIONS	0	0	0
10-00-52100-320-000	POLICE ADMIN: PUBLICATIONS	0	0	0
10-00-52100-330-000	POLICE ADMIN: TRAVEL & TRAININ	0	2,300	-2,300
10-00-52100-700-000	POLICE ADM:HWY. SAFETY GRANT	0	0	0
10-00-52120-110-000	POLICE PATROL: SALARIES	11,059	261,331	-250,273
10-00-52120-110-001	POLICE PATROL: SAL:OT&HOLIDAY	2,347	14,953	-12,607
10-00-52120-110-002	POLICE PATROL: SALARY:PARTTIME	2,407	20,705	-18,298
10-00-52120-110-003	PD PATROL: SAL-2016 SPEED GRAN	0	0	0
10-00-52120-110-004	POLICE PATROL:SALARY OWI GRANT	0	0	0
10-00-52120-110-005	POLICE PAT: SAL: SEATBELT GRNT	0	0	0
10-00-52120-130-000	POLICE PATROL: FRINGE BENEFITS	15,890	171,348	-155,458
10-00-52120-130-001	POLICE PATROL:FB:OT&HOLIDAY	512	3,282	-2,771
10-00-52120-130-002	POLICE PATROL: FB: PARTTIME	184	2,034	-1,850
10-00-52120-130-003	PD PATROL: FRINGE-2016 SPEED G	0	0	0
10-00-52120-130-004	POLICE PATROL:FRINGE OWI GRANT	0	0	0
10-00-52120-130-005	POLICE PAT: FRNG: SEATBELT GRT	0	0	0
10-00-52120-310-000	POLICE PATROL: GENERAL OPERATI	148	5,600	-5,452
10-00-52120-310-001	POLICE PATROL: SWAT	0	500	-500
10-00-52120-310-002	PD PATROL: 2014 BIKE RODEO GRT	0	0	0
10-00-52120-310-003	PD PATROL: 2014 BADGER TRACS	0	0	0
10-00-52120-315-000	POLICE PATROL: FUEL	0	14,500	-14,500
10-00-52120-350-000	POLICE PATROL: REPAIR/EQUIPMEN	0	7,500	-7,500
10-00-52130-310-000	POLICE INVESTIGATION: GEN OPS	0	1,200	-1,200
10-00-52140-310-000	POLICE TRAINING: GENERAL OPS	0	4,500	-4,500
10-00-52210-310-000	FIRE SUPPRESSION: GENERAL OPS	83,263	93,397	-10,133
10-00-52210-311-000	FIRE SUPPRESSION: HYDRANTS	0	0	0
10-00-52300-310-000	AMBULANCE: GENERAL OPS	49,418	49,418	0
10-00-52400-310-000	BLDG INSPECTION: GENERAL OPS	0	9,000	-9,000
10-00-52400-310-001	ZONING ADMINISTRATOR	0	0	0
10-00-52500-220-000	EMERGENCY GOV: UTILITIES	16	125	-109
10-00-52500-310-000	EMERGENCY GOV: GENERAL OPS	0	75	-75
10-00-52500-320-000	EMERGENCY GOV: PUBLICATIONS	0	0	0
10-00-52500-330-000	EMERGENCY GOV: TRAVEL & TRAINI	0	100	-100
10-00-52500-350-000	EMERGENCY GOV: REPAIR/EQUIPMEN	0	0	0
10-00-52800-310-000	EMPLOYEE SAFETY: GENERAL OPS	0	2,250	-2,250
		180,333	860,476	-680,143
10-00-53100-110-000	STREET ADMIN: SALARIES	2,198	27,680	-25,482
10-00-53100-130-000	STREET ADMIN: FRINGE BENEFITS	4,511	14,459	-9,949
10-00-53100-220-000	STREET ADMIN: UTILITIES	44	800	-756
10-00-53100-310-000	STREET ADMIN: GENERAL OPERATIO	0	700	-700
10-00-53100-330-000	STREET ADMIN: TRAVEL & TRAININ	0	1,000	-1,000
10-00-53110-310-000	ENGINEERING	0	5,000	-5,000
10-00-53230-110-000	VILLAGE GARAGE: SALARIES	0	1,662	-1,662
10-00-53230-130-000	VILLAGE GARAGE: FRINGE BENEFIT	0	1,136	-1,136
10-00-53230-220-000	VILLAGE GARAGE: UTILITIES	431	11,500	-11,069
10-00-53230-310-000	VILLAGE GARAGE: GENERAL OPERAT	0	1,500	-1,500
10-00-53230-350-000	VILLAGE GARAGE: REPAIR/EQUIPME	0	1,000	-1,000
10-00-53230-351-000	VILLAGE GARAGE: REPAIR/BUILDIN	0	1,000	-1,000
10-00-53240-110-000	MACH & EQUIP: SALARIES	348	8,517	-8,169
10-00-53240-130-000	MACH & EQUIP: FRINGE BENEFITS	205	5,823	-5,619

2024 BUDGET TO ACTUAL - JANUARY

		2024 Actual to 1/31/2024	2024 BUDGET 12/31/2024	DIFFERENCE OVER/(UNDER) TO BUDGET
10-00-53240-240-000	MACH & EQUIP: EQUIP CONTRACTS	0	0	0
10-00-53240-310-000	MACH & EQUIP: GENERAL OPERATIO	0	500	-500
10-00-53240-315-000	MACH & EQUIP: FUEL	0	8,500	-8,500
10-00-53240-330-000	MACH & EQUIP: TRAVEL & TRAININ	0	0	0
10-00-53240-350-000	MACH & EQUIP: REPAIR/EQUIP	0	10,000	-10,000
10-00-53300-110-000	STREET MAIN/CONS: SALARIES	2,177	37,051	-34,875
10-00-53300-110-001	STREET MAIN/CONS: SAL:CHAMBER	377	0	377
10-00-53300-130-000	STREET MAIN/CONS: FRINGE BENEF	1,841	23,143	-21,302
10-00-53300-130-001	STREET MAIN/CONS: FB:CHAMBER	55	0	55
10-00-53300-310-000	STREET MAIN/CONS: GENERAL OPS	0	35,000	-35,000
10-00-53300-320-000	STREET MAIN/CONS: PUBLICATIONS	0	0	0
10-00-53420-310-000	STREET LIGHTING	3,521	38,000	-34,479
10-00-53430-310-000	SIDEWALKS: GENERAL OPERATIONS	0	0	0
10-00-53440-220-000	STORM SEWER: UTILITIES	112	2,000	-1,888
10-00-53440-310-000	STORM SEWERS: GENERAL OPERATIO	0	0	0
10-00-53460-110-000	SNOW REMOVAL: SALARIES	3,977	19,291	-15,314
10-00-53460-130-000	SNOW REMOVAL: FRINGE BENEFITS	2,271	9,571	-7,300
10-00-53460-291-000	SNOW REMOVAL: PURCHASED SERVIC	0	0	0
10-00-53460-310-000	SNOW REMOVAL: GENERAL OPERATIO	584	25,000	-24,416
10-00-53470-110-000	SIGNS: SALARIES	0	935	-935
10-00-53470-130-000	SIGNS: FRINGE BENEFITS	0	639	-639
10-00-53470-220-000	SIGNS: UTILITIES	19	200	-181
10-00-53470-310-000	SIGNS: GENERAL OPERATIONS	0	2,000	-2,000
10-00-53490-310-000	CURB & GUTTER: GENERAL OPERATI	0	0	0
10-00-53650-110-000	DUMP: SALARIES	0	1,350	-1,350
10-00-53650-130-000	DUMP: FRINGE BENEFITS	0	923	-923
10-00-53650-310-000	DUMP: GENERAL OPERATIONS	0	500	-500
10-00-53650-390-000	DUMP: LICENSES	0	165	-165
		22,670	296,546	-273,876
10-00-55200-110-000	PARKS: SALARIES	0	831	-831
10-00-55200-130-000	PARKS: FRINGE BENEFITS	0	568	-568
10-00-55200-220-000	PARKS: UTILITIES	364	4,607	-4,243
10-00-55200-291-000	PARKS: PURCHASED SERVICE	0	22,950	-22,950
10-00-55200-310-000	PARKS: GENERAL OPERATIONS	5	2,195	-2,190
10-00-55200-310-001	PARKS: GEN. OPS. SIGNS	0	2,700	-2,700
10-00-55200-310-002	PARKS: DOG PARK	0	0	0
10-00-55200-320-000	PARKS: PUBLICATIONS	0	0	0
10-00-55200-350-000	PARKS: REPAIR/EQUIPMENT	0	3,700	-3,700
10-00-55200-351-000	PARKS: REPAIR/BUILDING	0	0	0
10-00-55200-352-000	PARKS: REPAIR-GROUNDS/BUILDING	0	6,500	-6,500
10-00-55210-110-000	FLORAL CLOCK: SALARIES	0	0	0
10-00-55210-130-000	FLORAL CLOCK: FRINGE BENEFITS	0	0	0
10-00-55210-220-000	FLORAL CLOCK: UTILITIES	14	550	-536
10-00-55210-310-000	FLORAL CLOCK: GENERAL OPERATIO	0	5,000	-5,000
10-00-55210-350-000	FLORAL CLOCK: REPAIR/EQUIPMENT	0	0	0
10-00-55210-352-000	FLORAL CLOCK: REPAIR/GROUNDS	0	130	-130
10-00-55300-110-000	RECREATION: SALARIES	0	16,358	-16,358
10-00-55300-130-000	RECREATION: FRINGE BENEFITS	0	1,251	-1,251
10-00-55300-310-000	RECREATION: GENERAL OPERATIONS	0	0	0
10-00-55300-310-001	RECREATION: LITTLE LEAGUE/GIRL	0	9,000	-9,000
10-00-55300-310-002	TRIATHLON	0	0	0
10-00-55300-310-003	RECREATION: TEAM SHIRTS	0	1,200	-1,200

**2024 BUDGET TO ACTUAL - JANUARY**

		2024 Actual to 1/31/2024	2024 BUDGET 12/31/2024	DIFFERENCE OVER/(UNDER) TO BUDGET
10-00-55300-320-000	RECREATION: PUBLICATIONS	0	0	0
10-00-55300-330-000	RECREATION: TRAVEL & TRAINING	0	0	0
10-00-55300-340-000	FESTIVAL/EVENT EXPENSE	0	0	0
10-00-55420-110-000	POOL: SALARIES	0	46,484	-46,484
10-00-55420-110-001	POOL: SALARIES: LESSONS	0	14,650	-14,650
10-00-55420-110-002	POOL: SALARIES: SWIM TEAM	0	7,325	-7,325
10-00-55420-130-000	POOL: FRINGE BENEFITS	0	5,194	-5,194
10-00-55420-130-001	POOL: FRINGE BENEFIT: LESSONS	0	1,286	-1,286
10-00-55420-130-002	POOL: FRINGE BENEFITS: SWIM TE	0	643	-643
10-00-55420-220-000	POOL: UTILITIES	180	14,500	-14,320
10-00-55420-291-000	POOL: PURCHASED SERVICES	0	9,500	-9,500
10-00-55420-310-000	POOL: GENERAL OPERATIONS	24	3,000	-2,976
10-00-55420-310-002	POOL: SWIM TEAM	0	800	-800
10-00-55420-320-000	POOL: PUBLICATIONS	0	100	-100
10-00-55420-330-000	POOL: TRAVEL & TRAINING	0	500	-500
10-00-55420-350-000	POOL: REPAIR/EQUIPMENT	0	6,000	-6,000
10-00-55420-351-000	POOL: REPAIR/BUILDING	0	0	0
10-00-55420-352-000	POOL: REPAIR-GROUNDS/BUILDING	0	10,000	-10,000
10-00-55420-390-000	POOL: LICENSES	0	425	-425
10-00-55600-310-000	CABLE TELEVISION: GENERAL OPS	0	0	0
		<b>588</b>	<b>197,947</b>	<b>-197,358</b>
10-00-56110-110-000	FORESTRY: SALARIES	0	3,584	-3,584
10-00-56110-130-000	FORESTRY: FRINGE BENEFITS	0	274	-274
10-00-56110-220-000	FORESTRY: UTILITIES	0	0	0
10-00-56110-310-000	FORESTRY: GENERAL OPERATIONS	0	2,150	-2,150
10-00-56110-310-001	FORESTRY: TREE PRUNING	0	0	0
10-00-56110-310-002	FORESTRY: ARBOR DAY PLANTING	0	4,800	-4,800
10-00-56110-310-004	FORESTRY: GEN.OP.:GRANT	0	0	0
10-00-56110-310-005	FORESTRY: TREE/STUMP REMOVAL	0	24,000	-24,000
10-00-56110-320-000	FORESTRY: PUBLICATIONS	0	0	0
10-00-56110-330-000	FORESTRY: TRAVEL & TRAINING	0	0	0
10-00-56701-310-000	GREEN CTY DEV: GENERAL OPS	0	0	0
10-00-56702-310-000	ECONOMIC DEVELOPMENT	0	1,000	-1,000
10-00-56702-810-000	ECONOMIC DEV: CAPITAL OUTLAY	0	0	0
10-00-56715-310-000	DT BUSINESS IMP: GENERAL OPS	0	0	0
		<b>0</b>	<b>35,809</b>	<b>-35,809</b>
10-00-57200-291-000	PLANNING: PROFESSIONAL SERVICE	0	3,000	-3,000
		<b>0</b>	<b>3,000</b>	<b>-3,000</b>
10-00-59212-999-000	TRANSFER TO BOND FUND	0	0	0
10-00-59220-999-000	TRANSFER TO CHALET FUND	0	0	0
10-00-59230-999-000	TRANSFER TO DEBT SERVICE FUND	0	0	0
10-00-59260-999-000	TRANSFER TO GEN CAPT PRJT FD	0	0	0
10-00-59265-999-000	TRANSFER TO LIBRARY FUND	0	0	0
10-00-59900-001-000	SPECIAL PURPOSE TAX REVENUE	0	0	0
10-00-59900-005-000	SP PURP TAX REV: EQUIPMENT FUN	0	0	0
10-00-59900-006-000	SP PURP TAX REV: PARK FUND	0	0	0
10-00-59900-008-000	SP PURP TAX REV: SQUAD FUND	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE</b>		<b>282,016</b>	<b>1,823,312</b>	<b>-1,541,296</b>
<b>NET</b>		<b>-191,053</b>		



**Jeff Sturdevant**  
**Chief of Police**  
 sturdevant@newglaruspolice.com



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"America's Little Switzerland"

February 5, 2024

To: Administrator Freeman and the New Glarus Public Safety/Works Committee

From: Chief Jeff Sturdevant

Reference: January Monthly Police Report

Here is the summary of the Police Department statistics for last month and the year-to-date calls for service, along with a comparison to last year's numbers.

<b>Types of calls</b>	<b>January 2024</b>	<b>Since Jan 1<sup>st</sup></b>	<b>January 2023</b>	<b>Total Last Year</b>
<b>Overall calls for service</b>	362	362	356	4519
<b>Assist other agencies/departments</b>	31	31	26	465
<b>Incarcerated/Jailed</b>	1	1	1	38
<b>Traffic/Municipal Citations</b>	49	49	58	708
<b>Traffic Warnings</b>	49	49	73	1041
<b>Parking Citations</b>	102	102	53	216
<b>Traffic Accidents</b>	5	5	0	25

**Notable information or call(s) for service:**

- On 01/20/24, officers were dispatched to a motor vehicle accident that involved a legally parked vehicle. After investigation, the operator of the moving vehicle was cited for OWI, Operating with Prohibited BAC, and Unsafe Lane Deviation. The operator was released to a responsible party. Both vehicles were towed from the scene. No injuries were reported.
- On 01/25/24, during a routine traffic stop, it was discovered that the operator was intoxicated. The operator was arrested for OWI-3<sup>rd</sup> Offense, Operating without Insurance, Open Intoxicants, and Defective Tail Lamp. The operator was transported to the Green County Jail.



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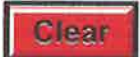
- On 01/27/24, officers monitored traffic on STH 69 due to a complaint from an incident in the Village of Monticello. The vehicle involved was reported to be driving northbound on STH 69. The New Glarus officer followed the vehicle for any driving impairment and eventually stopped the vehicle. After an investigation, the operator was cited for OWI, Possess Open intoxicants in a Motor Vehicle, Operating a Motor Vehicle without Insurance, Operate Left of Center and Illegal Window Tint. The operator was released to a responsible party.
- On 01/28/24, officers gave a presentation to the New Glarus Cub Scout Pack #848 at the Police Department

#### **Department Training:**

- The police department attended a monthly in-service training for two (2) hours on the topic of Drug Endangered Children (DEC) hosted by the Green County Human Services Department.
- Officer Krohn attended a two-day training course for Colt Rifle Armorer Certification held on January 17<sup>th</sup> and 18<sup>th</sup> sponsored by the Madison Police Department. Officer Krohn is now certified to maintain and repair our department rifles.

#### **Hiring Process:**

- An update will be given to the committee.



## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 pd. ✓

Application Date: 2/5/24

Town  Village  City of New Glarus

County of Green

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3/16/24 and ending 3/16/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. Organization** (check appropriate box) →

- Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name New Glarus Volunteer Fire Dept.

(b) Address 218 4th Ave PO Box 548 New Glarus WI 53574  
(Street)  Town  Village  City

(c) Date organized 1902

(d) If corporation, give date of incorporation 1902

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kevin Hendrickson 854 10th Ave

Vice President James Moldenhauer

Secretary Josh Kammerud

Treasurer Kendal Wenger 707 12th Ave

(g) Name and address of manager or person in charge of affair: Kendal Wenger 707 12th Ave. Box 548 New Glarus, WI, 53574

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 218 4th Ave

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

**3. Name of Event**

(a) List name of the event 2024 Kalberwasst Supper

(b) Dates of event 3/16/2024

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Kendal Wenger  
(Signature / Date)

New Glarus Fire Dept.  
(Name of Organization)

Date Filed with Clerk 2/16/2024

Date Reported to Council or Board VB 2/20/24

Date Granted by Council \_\_\_\_\_

License No. 24-T-2

PD Review chief Sturdevant  
2-8-24 124-00482

VILLAGE OF NEW GLARUS  
GREEN COUNTY  
WISCONSIN

RELEASE OF LIABILITY FORM  
FOR  
TEMPORARY ALCOHOLIC BEVERAGE LICENSEES  
LICENSE # 24-T-2

I hereby certify that I represent all parties in interest and that such Temporary Alcoholic Beverage License as granted by the Village Board of the Village of New Glarus is for the bona fide purpose of serving alcoholic beverages at date and time and at the location stipulated on the attached license and not for an other purpose.

The licensee, his successors or assigns, agrees to indemnify and hold harmless the Village of New Glarus, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of this license.

Date: 2/6/2024

Kendol Wenger  
Applicant

Attest: [Signature]  
Clerk/Treasurer

Municipal Ordinance  
Section 185-16(A)(2)

**SERVERS LIST**

Licensed operator(s) must be present at all times. Please provide a list of servers for the event who hold a **valid** operator license in the *Village of New Glarus*.

**NAME:**

Mike Nevis	-	OP Expires - 4/30/25	✓
Roger O'Leary	-	" " " "	✓
Jake Lynch	-	" " " "	✓

Municipal Ordinance  
Section 185-16(E)

To: New Glarus Extraterritorial Zoning (ETZ) Committee, Village Board

From: Mark Roffers, Village Planning Consultant

Date: February 13, 2024

Re: 8250 Marty Road (Klein) Extraterritorial CSM

---

**Recommendation:** I recommend that the ETZ Committee approve a motion recommending Village Board approval of the CSM, dated 1/19/2024, and then the Village Board approve a motion approving that same CSM, subject to the following conditions:

1. Prior to the addition of Village signature, the applicant shall amend the CSM and resubmit it for Village Administrator approval with the following adjustments:
  - a. Clearly indicate on the CSM or other document for recording the limitations outside of the designated “cluster envelopes” on each lot, and/or rename them to “cluster building envelopes” or similar for greater common understanding of their function without depending on municipal program understanding.
  - b. Adjust the cluster envelope for CSM Lot 3 to have a western edge no closer than less than 80 feet from the eastern Marty Road right-of-way edge.
  - c. On Sheet 5, correct spelling of “pavement” and specify whose responsibility it will be to relocate the existing driveway, and when or via what triggering event.
  - d. Amend the Owner’s Certificate on Sheet 7 to indicate that the CSM must also be submitted to the Village for approval.
  - e. Amend the Surveyor’s Certificate on Sheet 8 to indicate that the surveyor has complied with the Village of New Glarus subdivision regulations to the extent required by law.
  - f. Add the following note: “Aside from the removal of dead or dying trees, there shall be no disturbance within slopes of 20% or greater marked on this CSM.”
  - g. Add the following note: “Through Section 823.08 of Wisconsin Statutes, the Wisconsin Legislature has adopted a right-to-farm law. This statute limits the remedies of owners of later established residential property to seek changes to preexisting agricultural practices in the vicinity of the residential property. Active agricultural operations are now taking place and may continue in the vicinity of this CSM. These active agricultural operations may produce noises, odors, dust, machinery traffic, or other conditions during all hours of the day and night.”

2. Within one month of their recording, the applicant shall provide to the Village Administrator copies of the recorded plat, easement, and restriction described above.

**Requested Approval:** Certified Survey Map (CSM). Within the 1.5 mile extraterritorial land division approval jurisdiction, CSMs require an ETZ Committee recommendation and Village Board approval. Town and County approvals are also required.

**Site Area and Location:** The CSM is about 1.3 mile southwest of the nearest Village limits, and covers 42 acres on the east side of Marty Road, which the State has designated as a “rustic road.” The CSM is in the Village’s *land division review* jurisdiction but not its extraterritorial *zoning* jurisdiction.

**Current Land Use:** One single-family residence within the area of proposed CSM Lot 2. Lands northwest of the residence are wooded and most of the rest of the CSM area is farmed. The eastern edge of proposed Lot 3 has slopes of 20%+. There is no mapped wetland or floodplain.

**Proposed Use:** It appears that CSM Lots 1 and 3 would be made available for two additional single-family residences. The CSM includes 2 acre cluster (building) envelopes for each lot. While each lot would have frontage on Marty Road, it appears that Lot 3 may share driveway access with CSM Lot 2.

**Village Comprehensive Plan Recommendations:** CSM area has been designated for future “Rural Single Family Residential” land use in the Village’s plan, intended to provide for “groups of five or more single family homes, generally built on lots of at least two acres, and served by private waste treatment systems.” Within areas so planned, the Village’s Comprehensive Plan advises to “preserve views, open space, farmland, and natural features that maintain rural character” and “arrange individual homes in desirable locations, considering topography, privacy, and views of open space.”

**Applicable Extraterritorial Land Division Rules:** Village Board and ETZ Committee review over this CSM is prescribed under Chapter 265 (Subdivision of Land) of Village ordinances, to the extent limited by Wisconsin Statutes and court decisions. After conferring with the Village Attorney, these are likely limited to the following ordinance provisions:

1. Land suitability requirements in its Section 265-8. It is my opinion that the land is suitable for the proposed CSM, subject to the recommended condition above regarding steep slope preservation. The location of the Lot 3 building envelope and what I believe is a proposed shared drive with Lot 2 would also help preserve the woods along Marty Road.
2. Procedural requirements for CSM review in its Section 265-14. Sufficiently met.

3. Extraterritorial land division review provisions in Section 265-17. The proposed CSM complies with general extraterritorial land division policies in this section. Section 265-17 A.(6) also specifies that “extraterritorial land divisions that are beyond the extraterritorial zoning jurisdiction but within the extraterritorial land division approval jurisdiction shall be designed in accordance with the standards printed within Sections 305-110, 305-121, and 305-122 of Village ordinances. Section 305-110 includes land use regulations that cannot be legally enforced, plus a minimum 2 acre lot size regulation and dimensional requirements that can be enforced (and are met with the CSM). Section 305-121 includes maximum density regulations that likely cannot be enforced outside of the extraterritorial *zoning* area, by court decision. Section 305-122 contains “rural character design standards” that I believe are enforceable to the extent they are not regulating the use of land but rather its design. Most of these “rural character” standards appear to be met with this CSM. The future residence on Lot 1 may be highly visible from Marty Road, which runs counter to these standards. That visibility should be mitigated somewhat by a generous building setback; per the CSM, the cluster envelope for Lot 1 scales at about 50-60 feet setback from Marty Road. Most nearby houses along Marty Road are set back 100+ feet, which is why I am advising a slightly greater setback to meet rural charter standards. Additional tree planting in that expanded setback area is also encouraged. The rural character design standards also advise the “right-to-farm” note recommended above.
4. Technical requirements in its Article V. These are met, subject to the recommended technical conditions above. The surveyor is also advised to verify the accuracy of the CSM’s legal description.
5. Block and lot design standards in its Sections 265-41 and 265-42. These are met or not applicable given the CSM’s configuration.

## CHECKLIST FOR LAND DIVISION OR CONSOLIDATION BY CSM APPLICATION

Completed land division or consolidation by CSM application must be submitted to Village Clerk's Office, along with fee and other requirements outlined by checklist.

**Applications must be received 15 days prior to the Plan Commission meeting in order to be placed on agenda to meet publication deadlines.** The Plan Commission meets the 3<sup>rd</sup> Thursday of each month and Village Board meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday.

The application will be placed on agenda only after completed form and fee have been filed with the Village Clerk's Office. Please note all applications must be reviewed by the Plan Commission and forwarded to Village Board for final action.

### Required Items:

- X   1. Completed land division or consolidation by CSM application.
  
- N/A   2. Fifteen (15) copies of Certified Survey Map (CSM) prepared by registered surveyor showing all the information required for a building permit and existing and proposed landscaping.  
-submitted PDF via email.
  
- X   3. Plot map to show location of CSM.
  
- X   4. Completed Environmental Assessment checklist (attached to application).
  
- X   4. Fee of \$100.00 (Resolution R10-05).  
-submitted by owner under separate cover.



PERMIT FEE: \_\_\_\_\_  
PERMIT NO.: \_\_\_\_\_

VILLAGE OF NEW GLARUS  
APPLICATION FOR LAND DIVISION OR CONSOLIDATION BY  
CERTIFIED SURVEY MAP [CSM]

TODAY'S DATE: \_\_\_\_\_

APPLICANT NAME:  Matt and Jennifer Klein   
ADDRESS:  1991 Spring Rose Road, Verona, WI 53593   
TELEPHONE:  608-235-0390

SITE ADDRESS:  8250 Mart Road, Town of New Glarus

DESCRIPTION OF SITE BY LOT, BLOCK AND RECORDED SUBDIVISION OR BY  
METES & BOUNDS:  See Certified Survey Map

PRESENT ZONING OF SITE:  Agriculture

**NOTICE TO APPLICANT:**

ATTACH FIFTEEN (15) COPIES OF CERTIFIED SURVEY MAP PREPARED BY REGISTERED SURVEYOR SHOWING ALL THE INFORMATION REQUIRED FOR A BUILDING PERMIT AND EXISTING AND PROPOSED LANDSCAPING.

ATTACH PLOT MAP TO SHOW LOCATION OF CSM.

ATTACH COMPLETED ENVIRONMENTAL ASSESSMENT CHECKLIST.

\_\_\_\_\_  
Applicant Signature

**VILLAGE OF NEW GLARUS ENVIRONMENTAL ASSESSMENT CHECKLIST  
FOR SUBDIVISIONS AND LAND DIVISIONS BY CERTIFIED SURVEY**

Project Name: 8250 Marty Road  
 Applicant's Name: Matt and Jennifer Klein

**All "Yes" answers must be explained in detail by attaching maps and supportive documentation describing the impacts of the proposed development/land division.**

**LAND RESOURCES**

**Does the project site involve any of the following:**  
 (If "yes", how does the developer propose to address the matter?)

	Yes	No
<b>Changes in relief and drainage patterns?</b> If yes, attach two (2) copies of:  <input type="checkbox"/> A topographic map showing, at a minimum, two (2) foot contour intervals.		X
<b>A floodplain?</b> If yes, attach two (2) copies of:  <input type="checkbox"/> A typical stream valley cross-section showing 1) the channel of the stream; 2) the 100-year floodplains limits and 3) floodway limits [if officially adopted] of each side of the channel; AND  <input type="checkbox"/> A cross-section of the area to be developed		X
<b>An area of soil instability - greater than 20% slope and/or organic soils, peats, or mucks at or near the surface?</b>	X	
<b>Prime agricultural land (Class I, II, or III soils)?</b>		X
<b>Wetlands and mapped environmental corridors?</b>		X
<b>Unique physical features or wildlife habitat?</b>		X

**WATER RESOURCES**

Does the proposed project involve any of the following:

<b>Location within the area traversed by a navigable stream or dry run?</b>		X
---	--	---

**HUMAN AND SCIENTIFIC INTEREST**

Does the project site involve any of the following:

<b>An area of archeological or geological interest?</b>		X
<b>An area of historical interest?</b>		X
<b>An area of buildings or monuments with unique architecture?</b>		X
<b>Unique, uncommon, or rare plant or animal habitats?</b>		X
<b>Mature native tree species?</b>	X	26

<b>ENERGY, TRANSPORTATION AND COMMUNICATIONS</b>		
<b>Does the development encompass any future street appearing on the Village of New Glarus Official Map?</b>		X
<b>Is the development traversed by an existing or planned utility corridor (gas, electricity, water, sewer interceptor, communications, storm sewer)?</b>		X
<b>VILLAGE PLANNING</b>		
<b>Is the development consistent with the Village Master Plan and other adopted planning documents?</b>	X	
<p><b>Please provide any other relevant information below:</b></p> <p>Project is located in the Town of New Glarus, within the extra-territorial review jurisdiction of the Village of New Glarus.</p> <p>Review fee submitted under separate cover.</p>		

\_\_\_\_\_

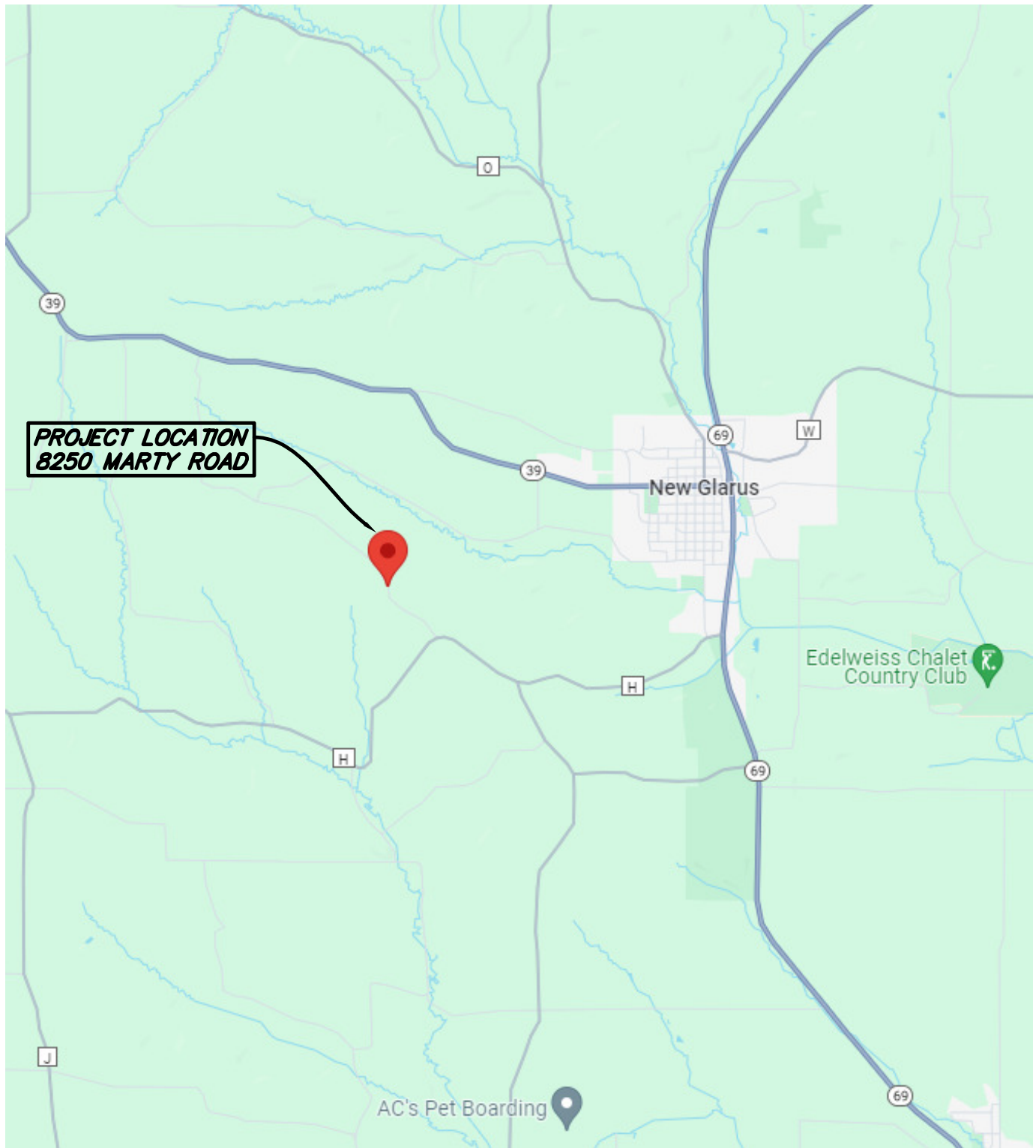
Date

\_\_\_\_\_

Applicant Signature



NOT TO SCALE



## LOCATION MAP - 8250 MARTY ROAD

Town of New Glarus, Green County, WI  
01/09/2024

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28

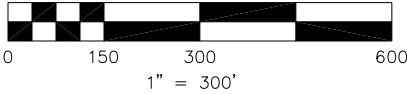
# CERTIFIED SURVEY MAP No. \_\_\_\_\_

LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, T4N, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.



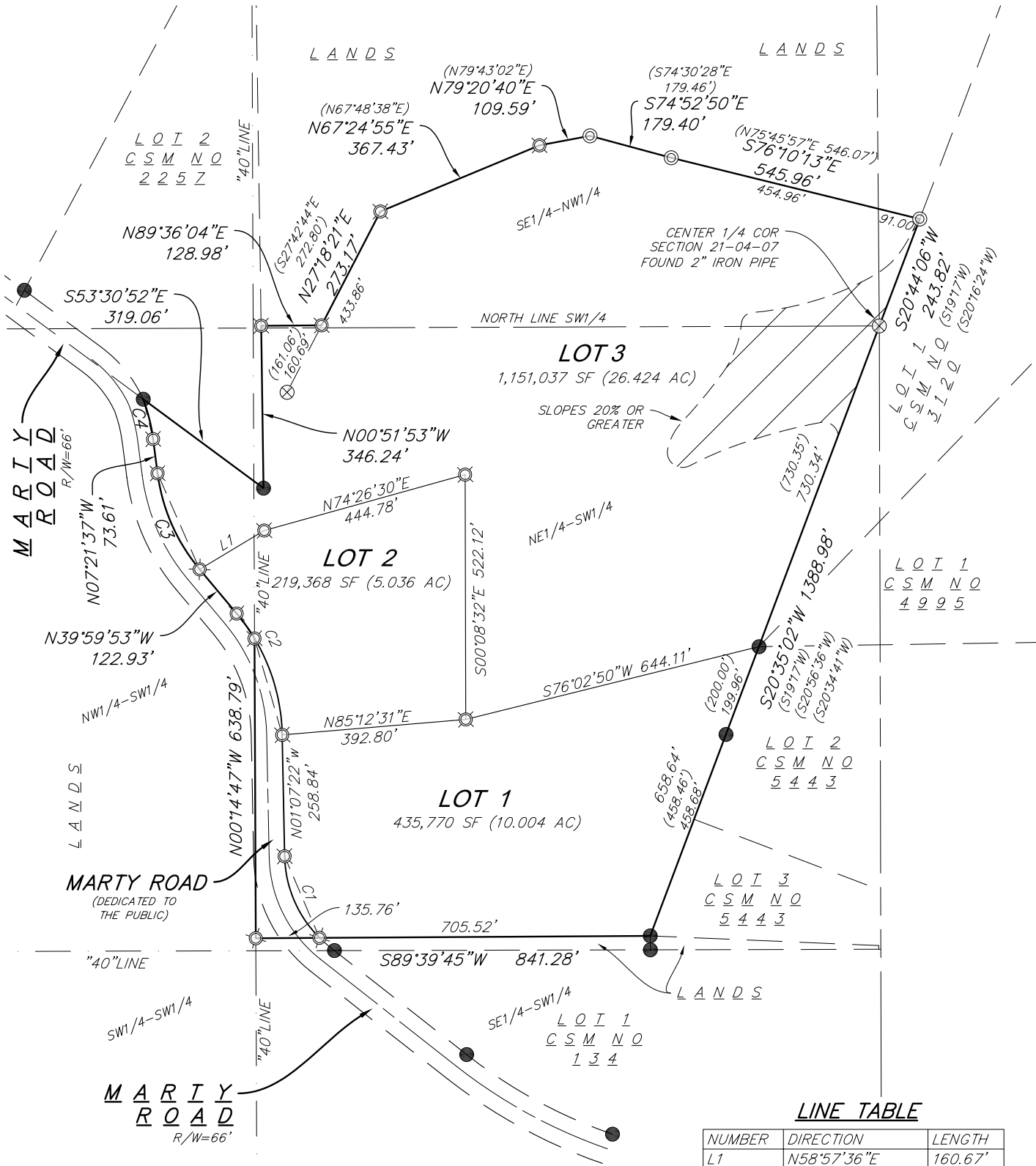
BEARINGS ARE BASED UPON THE WISCONSIN COUNTY COORDINATE SYSTEM, GREEN COUNTY, THE EAST LINE OF THE NW 1/4 OF SECTION 21-04-07 MEASURED AS BEARING N00°27'57"W

GRAPHIC SCALE, FEET



## SURVEY LEGEND

- FOUND 3/4"  $\phi$  IRON ROD
- ⊗ FOUND 2"  $\phi$  IRON PIPE
- ⊙ FOUND 1"  $\phi$  IRON PIPE
- ⊗ SET 3/4" X 18"  $\phi$  SOLID IRON RE-ROD, MIN. WT. 1.50 lbs./ft.
- ( ) RECORDED AS INFORMATION



## LINE TABLE

NUMBER	DIRECTION	LENGTH
L1	N58°57'36"E	160.67'

19 Jan 2024 - 4:57p M:\Klein, Matt\230385\_8250 Marty Road, Town of New Glarus\CADD\230385 - CSM.dwg by: kpap

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Job #: 230385  
Date: 01/19/2024  
Rev:  
Drafted By: KPAP  
Checked By: KPAP

SURVEYED FOR:  
MATT AND JENNIFER  
KLEIN  
1991 SPRING ROSE RD  
VERONA, WI 53593

SURVEYED BY:  
Vierbicher Associates, Inc.  
999 Fourier Drive  
Suite 201  
Madison, WI 53717  
(608) 826-0532

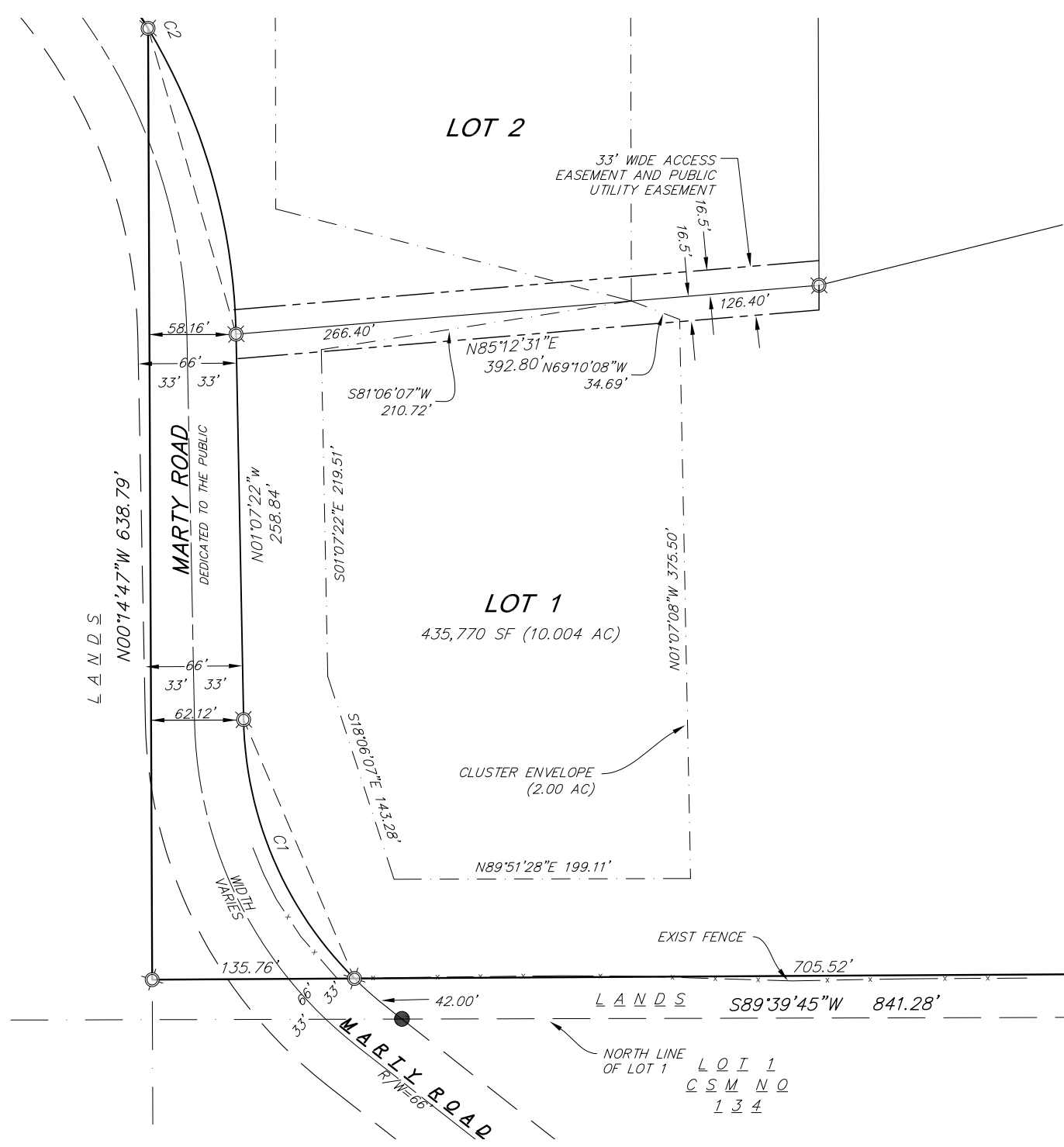
**SHEET**  
**1 OF 9**

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

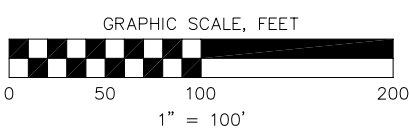
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- SURVEY LEGEND**
- FOUND 3/4" Ø IRON ROD
  - ⊗ FOUND 2" Ø IRON PIPE
  - ⊙ FOUND 1" Ø IRON PIPE
  - ⊗ SET 3/4" X 18" Ø SOLID IRON RE-ROD, MIN. WT. 1.50 lbs./ft.
  - ( ) RECORDED AS INFORMATION

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Job #: 230385  
Date: 01/19/2024  
Rev:  
Drafted By: KPAP  
Checked By: XXXX

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**SHEET**  
**2 OF 9**

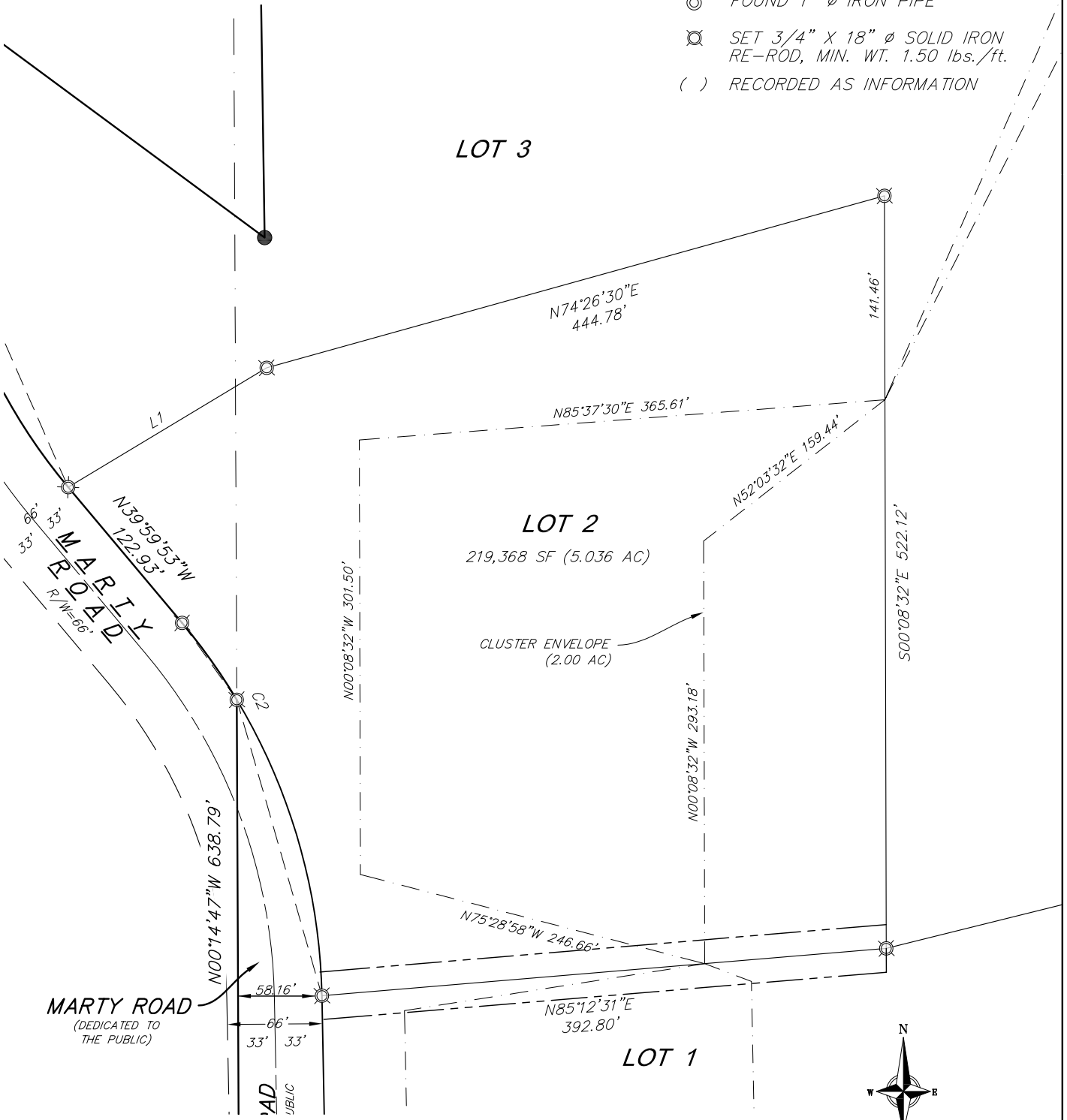
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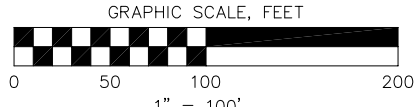
LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, T4N, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.

### SURVEY LEGEND

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- ⊗ FOUND 2"  $\phi$  IRON PIPE
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- ( ) RECORDED AS INFORMATION



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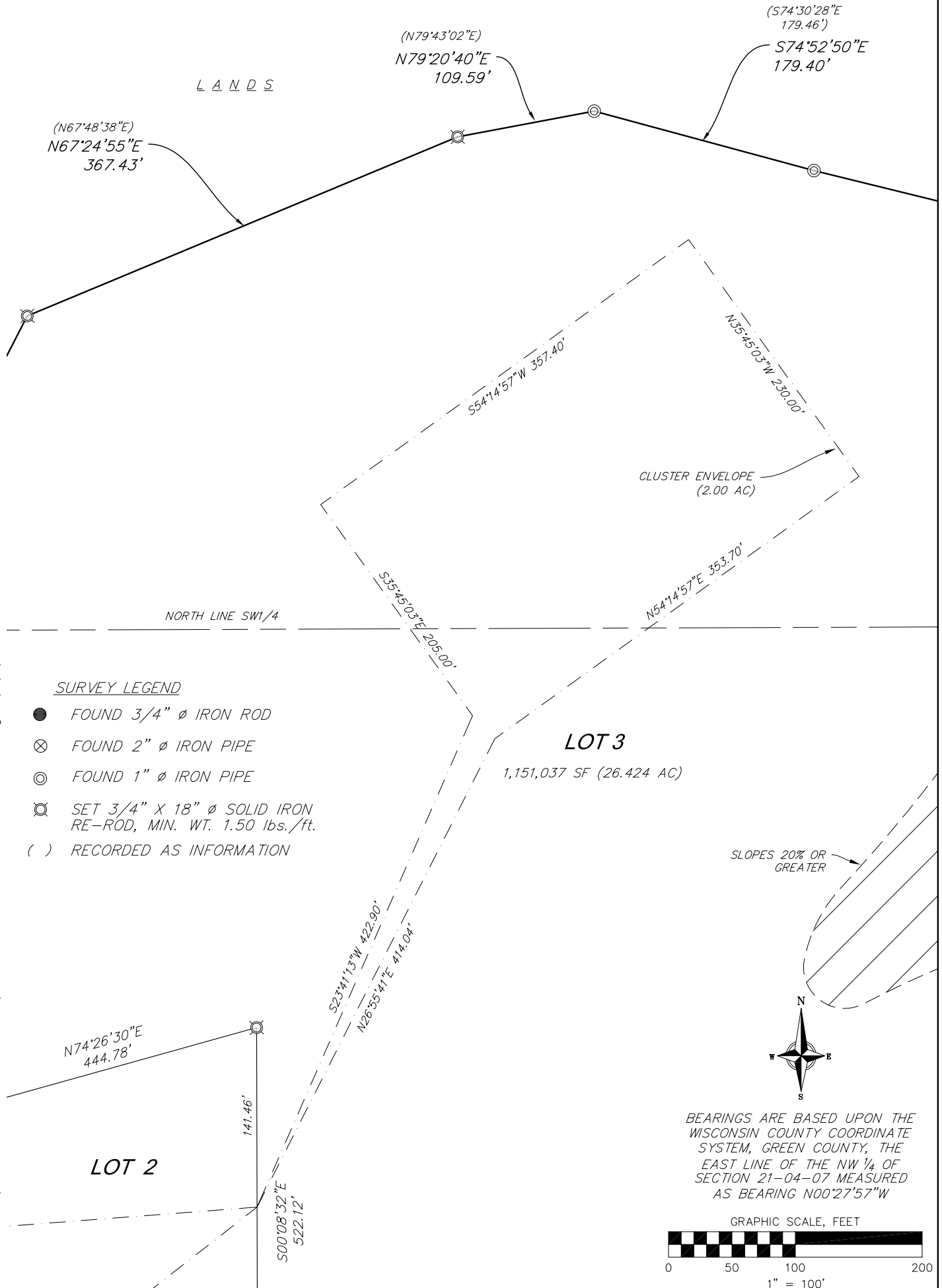
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**3 OF 9**

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19 Jan 2024 - 4:58p M:\Klein, Matt\230385\_8250 Marty Road, Town of New Glarus\CADD\230385 - CSM.dwg by: kpap

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Job #: 230385  
Date: 01/19/2024

Rev:

Drafted By: KPAP

Checked By: KPAP

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VERONA, WI 53593

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**SHEET**  
**4 OF 9**



# CERTIFIED SURVEY MAP No. \_\_\_\_\_

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LOT 2  
CSM NO  
225Z

EXISTING CONDITIONS

LOT 3

LOT 2

LOT 1

MARTY ROAD  
R/W=66'  
LANDS

EXISTING GRAVEL DRIVE

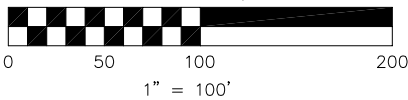
EXISTING EDGE OF PAVEMTN

EXISTING ASPHALT DRIVE  
- TO BE RELOCATED

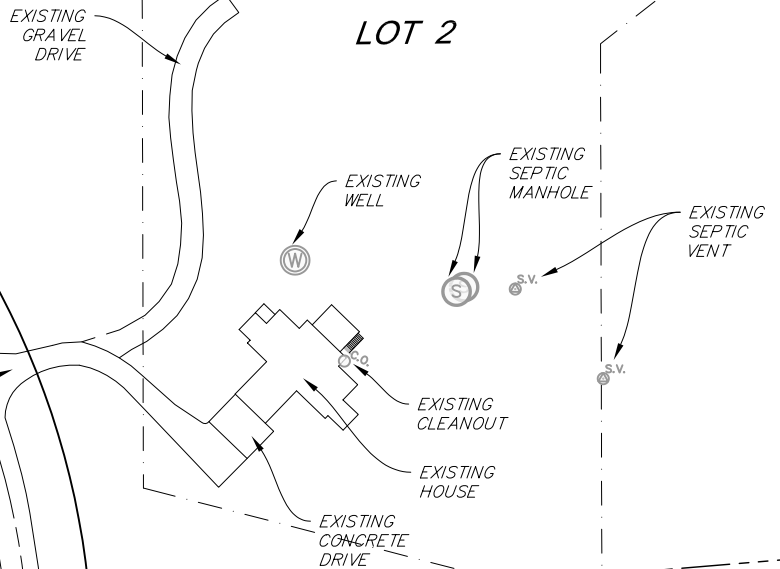


BEARINGS ARE BASED UPON THE WISCONSIN COUNTY COORDINATE SYSTEM, GREEN COUNTY, THE EAST LINE OF THE NW 1/4 OF SECTION 21-04-07 MEASURED AS BEARING N00°27'57"W

GRAPHIC SCALE, FEET



MARTY ROAD  
DEDICATED TO THE PUBLIC



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Job #: 230385  
Date: 01/19/2024  
Rev:  
Drafted By: KPAP  
Checked By: KPAP

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**SHEET  
5 OF 9**

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, T4N, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.

## SECTION TIE DETAIL

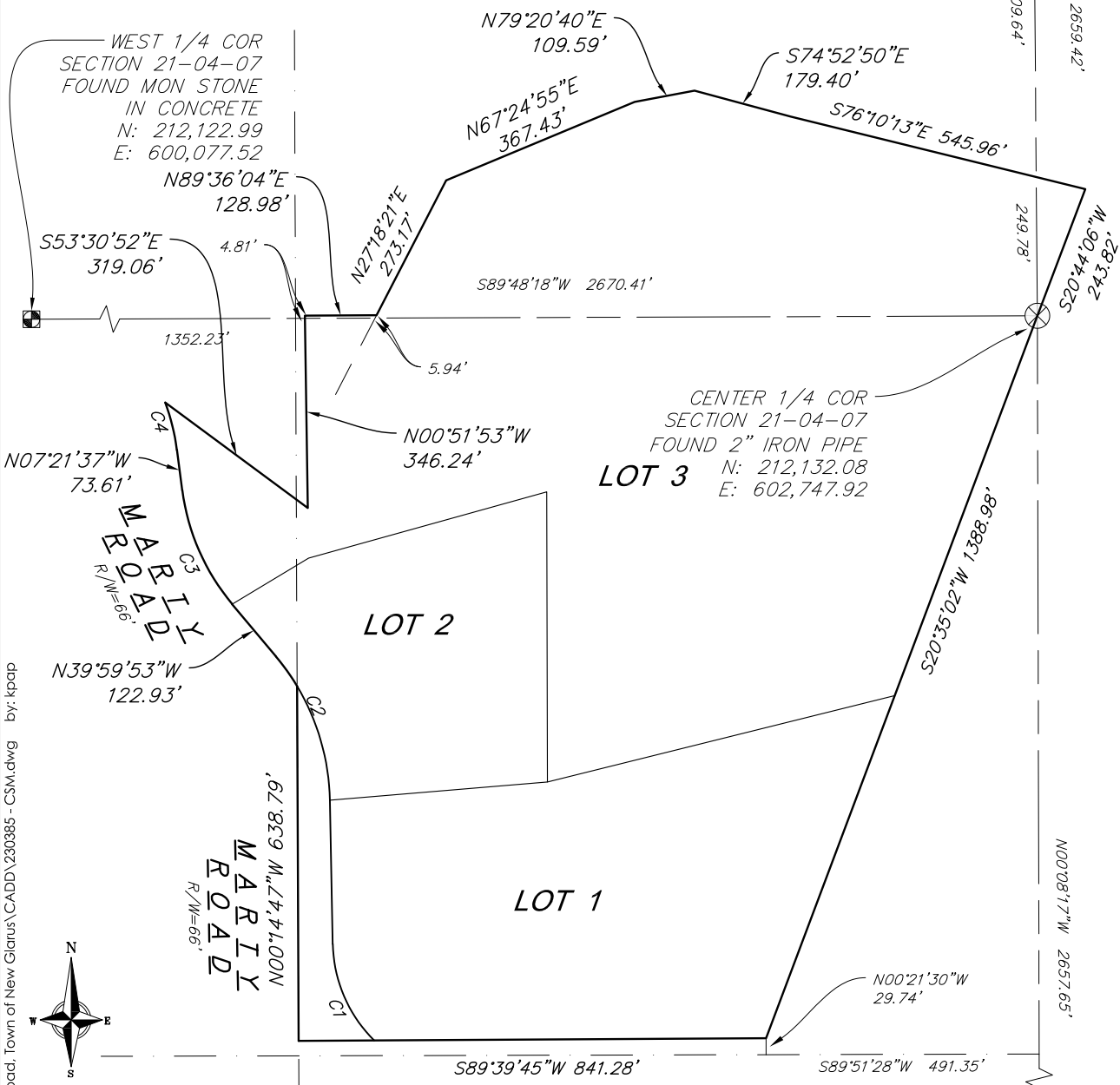
(NOT TO SCALE)

NORTH 1/4 COR  
SECTION 21-04-07  
FOUND ALUM MON  
N: 214,791.42  
E: 602,726.29

WEST 1/4 COR  
SECTION 21-04-07  
FOUND MON STONE  
IN CONCRETE  
N: 212,122.99  
E: 600,077.52

CENTER 1/4 COR  
SECTION 21-04-07  
FOUND 2" IRON PIPE  
**LOT 3**  
N: 212,132.08  
E: 602,747.92

SOUTH 1/4 COR  
SECTION 21-04-07  
FOUND ALUM MON  
N: 209,474.44  
E: 602,754.32



BEARINGS ARE BASED UPON THE WISCONSIN COUNTY COORDINATE SYSTEM, GREEN COUNTY, THE EAST LINE OF THE NW 1/4 OF SECTION 21-04-07 MEASURED AS BEARING N00°27'57"W

### CURVE DATA

NUMBER	CENTRAL ANGLE	RADIUS	ARC	CHORD BEARING	CHORD	TANGENT BEARING
C1	44°05'02"	251.89'	193.83'	N 23°10'03" W	189.08'	IN - N 45°12'44" W
C2	38°52'31"	415.00'	281.58'	N 20°33'37" W	276.21'	
LOT 2 R/W	29°50'12"	415.00'	216.11'	N 16°02'28" W	213.68'	OUT - N 30°57'34" W
EXT BNDY	09°02'19"	415.00'	65.47'	N 35°28'43" W	65.40'	
C3	32°38'15"	398.00'	226.71'	N 23°40'45" W	223.66'	
C4	13°03'55"	385.00'	87.79'	N 13°50'55" W	87.60'	OUT - N 20°22'53" W

19 Jan 2024 - 4:58p M:\Klein, Matt\230385\_8250 Marly Road, Town of New Glarus\CADD\230385 - CS.M.dwg by: kpap

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**SHEET**  
**6 OF 9**

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, T4N, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.

## OWNER'S CERTIFICATE

Klein Family Trust, as owner(s), hereby certifies that it caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the map hereon. It further certifies that this Certified Survey map is required by S236.34 to be submitted to the Town of New Glarus and Green County for approval. Witness the hand and seal of said owner this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

KLEIN FAMILY TRUST

By: \_\_\_\_\_  
Matthew Klein

By: \_\_\_\_\_  
Jennifer Klein

State of Wisconsin )  
  )ss.  
County of \_\_\_\_\_ )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, the above named \_\_\_\_\_, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin

My Commission expires: \_\_\_\_\_

## CONSENT OF MORTGAGEE

Benton State Bank, a banking association duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping, and dedicating of the land described on this Certified Survey Map and does hereby consent to the Owner's Certificate.

IN WITNESS WHEREOF, the said Benton State Bank, has caused these presents to be signed by \_\_\_\_\_ its \_\_\_\_\_, at \_\_\_\_\_, Wisconsin, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

BENTON STATE BANK


By: \_\_\_\_\_

State of Wisconsin )  
  )ss.  
County of \_\_\_\_\_ )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, \_\_\_\_\_, of the above named banking association, to me known to be the persons who executed the foregoing instrument, and to me known to be such \_\_\_\_\_ of said banking association, and acknowledged that they executed the foregoing instrument as such officer as the deed of said banking association, by its authority.

\_\_\_\_\_  
Notary Public, State of Wisconsin

My Commission expires: \_\_\_\_\_

<b>vierbicher</b> planners   engineers   advisors		Job #: 230385	<u>SURVEYED FOR:</u> MATT AND JENNIFER KLEIN 1991 SPRING ROSE RD VERONA, WI 53593	<u>SURVEYED BY:</u> Vierbicher Associates, Inc. 999 Fourier Drive Suite 201 Madison, WI 53717 (608) 826-0532	<b>SHEET</b> <b>7 OF 9</b>
		Date: 01/19/2024			
		Rev:			
		Drafted By: KPAP			
		Checked By: KPAP			

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, T4N, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.

## SURVEYOR'S CERTIFICATE

I, Kevin J. Pape, Professional Land Surveyor No., S-2568, do hereby certify that this Certified Survey Map is in full compliance with Chapter 236.34 of the Wisconsin State Statutes, Chapter A-E7 of the Wisconsin Administrative Code and Chapter 110 of the Town of New Glarus Code; and under the direction of the Owner listed heron, I have surveyed, divided and mapped the lands described herein and that said map is a correct representation of the exterior boundaries and division of the land surveyed.



Date: \_\_\_\_\_

## **DRAFT**

Kevin J. Pape, WI PLS No. S-2568  
Vierbicher Associates, Inc

## DESCRIPTION

Being located in the SE1/4 of the NW1/4, the SW1/4 of the NE1/4, and the NE1/4 and NW1/4 of the SW1/4 of Section 21, T4N, R7E, Town of New Glarus, Green County, Wisconsin, described as follows: Commencing at the south quarter corner of said Section 21; thence N00°08'17"W, 1328.82 feet along the east line of the southwest quarter of said Section 21; thence S89°51'28"W, 491.35 feet; thence N00°21'30"W, 29.74 feet to the southwest corner of Lot 3, Certified Survey Map No. 5443 and the point of beginning; thence S89°39'45"W, 841.28 feet; thence N00°14'47"W, 638.79 feet along the west line of the NE1/4 of the SW1/4 of said Section 21 to a point on the northeasterly right-of-way line of Marty Road and point of curve; thence northwesterly on a curve to the left which has a radius of 415.00 feet and a chord which bears N35°28'43"W, 65.40 feet; thence N39°59'53"W, 122.93 feet along said northeasterly right-of-way line to a point of curve; thence northwesterly along said northeasterly right-of-way line on a curve to the right which has a radius of 398.00 feet and a chord which bears N23°40'45"W, 223.66 feet; thence N07°21'37"W, 73.61 feet along said northeasterly right-of-way line to a point of curve; thence northwesterly along said northeasterly right-of-way line on a curve to the left which has a radius of 385.00 feet and a chord which bears N13°50'55"W, 87.60 feet; thence S53°30'52"E, 319.06 feet; thence N00°51'53"W, 346.24 feet; thence N89°36'04"E, 128.98 feet; thence N27°18'21"E, 273.17 feet; thence N67°24'55"E, 367.43 feet; thence N79°20'40"E, 109.59 feet; thence S74°52'50"E, 179.40 feet; thence S76°10'13"E, 545.96 feet to a point on the northwesterly line of Certified Survey Map No. 3120; thence S20°44'06"W, 243.82 feet along said northwesterly line to the center quarter corner of said Section 21; thence S20°35'02"W, 1388.98 feet along said northwesterly line Lot 1 and the northwesterly line of Lots 2 and 3, Certified Survey Map No. 5443 to the southwest corner of said Lot 3 and the point of beginning. Contains 1,844,627 SF (42.347 AC).

 planners   engineers   advisors		Job #: 230385	<b>SURVEYED FOR:</b> MATT AND JENNIFER KLEIN 1991 SPRING ROSE RD VERONA, WI 53593	<b>SURVEYED BY:</b> Vierbicher Associates, Inc. 999 Fourier Drive Suite 201 Madison, WI 53717 (608) 826-0532	<b>SHEET</b> <b>8 OF 9</b>
		Date: 01/19/2024			
		Rev:			
		Drafted By: KPAP			
		Checked By: KPAP			

©Vierbicher Associates, Inc.

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, T4N, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.

## TOWN OF NEW GLARUS APPROVAL

Approved for recording this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
per the Town of New Glarus.

\_\_\_\_\_  
Chris Narveson, Town Chair

## VILLAGE OF NEW GLARUS EXTRATERRITORIAL APPROVAL

Approved for recording this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
per the Village of New Glarus.

\_\_\_\_\_  
Kelsey Jensen, Clerk/Treasurer

## GREEN COUNTY APPROVAL

Approved for recording this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
per the Green County Zoning Committee.

\_\_\_\_\_  
Adam Wiegel, Zoning Administrator

## REGISTER OF DEEDS CERTIFICATE

Received for recording this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,  
at \_\_\_\_\_ o'clock \_\_\_\_\_m. and recorded in Volume \_\_\_\_\_ of Certified  
Survey Maps on pages \_\_\_\_\_, as Doc. No. \_\_\_\_\_.

\_\_\_\_\_  
Cynthia Meudt, Green County Register of Deeds

M:\Klein, Matt\230385\_8250 Marty Road, Town of New Glarus\CADD\230385 - CSM.dwg by: kpap 19 Jan 2024 - 4:59p



To: New Glarus Extraterritorial Zoning (ETZ) Committee, Village Board

From: Mark Roffers, Village Planning Consultant

Date: February 13, 2024

Re: Talarczyks' Preliminary Plat, Between Kubly and Airport Roads

---

**Recommendation:** I recommend that the ETZ Committee approve a motion recommending Village Board approval of Talarczyks' Preliminary Plat, dated October 21, 2023, and the Village Board approve a motion approving that same plat, subject to these exceptions and conditions:

1. Per their finding that the conditions for granting exceptions specified in Section 265-52 B are met, the ETZ Committee supports and the Village Board approves the following exceptions to referenced sections of the Village's "Subdivision of Land" ordinance:
  - a. To the part of Section 265-13 A.(1) normally requiring submittal of title abstract or property report, provided that the differing current ownership of different parts of the plat area are resolved prior to recording of the final plat.
  - b. To Sections 265-18 B. (13) and (21)(k), normally requiring the location and results of percolation tests and provisions for surface water management, based on the finding that the extremely large proposed lots provide adequate space for on-site wastewater treatment and stormwater management.
  - c. To Section 265-42 C, normally requiring that every lot front or abut a public street, as it relates to Lot 4 only given its unique position relative to municipal boundaries and per the applicable condition in #2 below.
2. The final plat submitted for Village approval shall include, on or with the plat map:
  - a. Adjustments to lot boundaries such that all lots aside from Lot 4 have frontage on a public street.
  - b. Floodplain limits and shoreland zoning boundaries.
  - c. The following note: "Through Section 823.08 of Wisconsin Statutes, the Wisconsin Legislature has adopted a right-to-farm law. This statute limits the remedies of owners of later established residential property to seek changes to preexisting agricultural practices in the vicinity of the residential property. Active agricultural operations are now taking place and may continue in the vicinity of this plat. These active agricultural operations may produce noises, odors, dust, machinery traffic, or other conditions during all hours of the day and night."
  - d. Provisions for protection of mature woodlands and 20%+ slopes within the plat, which may include disturbance restrictions per Town ordinance or otherwise.

- e. Provisions to minimize visibility of future homes from public streets, which may include deep building setbacks from Kubly Roads and tree preservation within said setback area.
- f. Utility easement for the power lines that cross the northern part of the plat area.
- g. Features to meet plat submittal requirements of Section 265-19.
- h. A separate draft deed restriction preventing the separate transfer of parcel 2301401321000 in the Town of Exeter from proposed Lot 4 (both shall be and remain in common ownership).

**Requested Approval:** Preliminary subdivision plat. Within the extraterritorial plat approval jurisdiction, subdivision plats require an ETZ Committee recommendation and Village Board approval. Town and County approvals are also required. Assuming preliminary plat approval, a final plat will later need to be prepared and submitted to the Village, Town, and County.

**Site Area and Location:** Nearly 200 acres directly east and abutting the Village limits, at the east edge the Town of New Glarus. Primary street frontage is along Kubly Road, though the southern edge of the plat area also has access to Airport Road through a strip in the Town of Exeter. The plat area is within the Village's statutory 1 ½ mile extraterritorial plat and CSM review jurisdiction, but outside of the 2006 mutually-agreed extraterritorial zoning area.

**Current Land Use:** Mostly wooded, with its east edge defined by Ward Creek, about 200 feet elevation difference from highest to lowest points, and some 20+% slopes along hillsides. The plat area contains one existing residence and outbuildings with driveway access to Kubly Road. There are DNR-mapped wetlands near Ward Creek; there does not appear to be regulatory floodplain (1% chance flood) mapped along Ward Creek but there may be 0.2% chance floodplain. The plat area may be within DNR-reported the Rusty Patched Bumble Bee Federal High Potential Zone.

**Proposed Use:** The proposed plat would create 6 lots between 25 and 48 acres each, with my understanding that the division is proposed mainly for estate resolution purposes. It appears that proposed Lots 1, 2, 3, 5, and 6 would all take access from Kubly Road via the existing driveway serving the current residence, with the southern Lot 4 taking access from Airport Road via a separate driveway on a strip of land in Exeter. Proposed Lots 3 and 4 do not appear to have frontage on a public street.

**Village Comprehensive Plan Recommendations:** Plat area has been primarily designated for future "Agriculture, Open, and Undeveloped" land use in the Village's plan, with the predominate intended uses as suggested by the title of this future land use designation. Under statute, outside of the extraterritorial zoning area, the Village may not use its extraterritorial plat review jurisdiction to regulate land use. The Village's plan also includes "Environmental Corridor" on and near Ward Creek and otherwise along drainage corridors within the plat area.

**Applicable Extraterritorial Plat Rules:** Village Board and ETZ Committee review over this plat is prescribed under Chapter 265 ("Subdivision of Land") of the Village of New Glarus Municipal Code,

to the extent limited by Wisconsin Statutes and court decisions. Following discussion with the Village Attorney, these are likely limited to the following provisions as they would apply to this plat:

1. Land suitability requirements in its Section 265-8. These require that no land be divided “for reason of flooding, inadequate drainage, adverse soil or rock formation, unfavorable topography or any other feature likely to be harmful to the health, safety, or welfare of the future residents of the proposed subdivision or of the community.” The applicant has provided some but not all information to verify land suitability; see recommendations regarding final plat inclusions in the first section of this memo. Though important, any endangered species recommendations seem outside of the Village’s land suitability requirements as listed in Section 265-8.
2. Procedural requirements for plat review in its Article IV. Met. A Village public hearing has been noticed, and ETZ Committee and Village Board action on the preliminary plat required.
3. Extraterritorial land division review provisions in Section 265-17. The proposed plat complies with general extraterritorial land division policies in this section. Section 265-17 A.(6) also specifies that “extraterritorial land divisions that are beyond the extraterritorial zoning jurisdiction but within the extraterritorial land division approval jurisdiction shall be designed in accordance with the standards printed within Sections 305-110, 305-121, and 305-122 of the Extraterritorial Zoning Ordinance. Section 305-110 includes land use regulations that cannot be legally enforced, plus a minimum 2 acre lot size regulation and dimensional requirements that can be enforced (and are met with the plat). Section 305-121 includes maximum density regulations that likely cannot be enforced outside of the extraterritorial *zoning* area, by court decision. Section 305-122 contains “rural character design standards” that I believe are enforceable where not regulating the *use* of land (e.g., residential vs. agricultural). I have attached these standards to this memo, and they form the basis for some recommended conditions in the first section of this memo.
4. Technical requirements in its Article V. These are met, with the exception of floodplain and shoreland boundaries, location and results of percolation tests, and provisions for surface water management. See recommended exceptions and conditions in the first section of this memo.
5. Block and lot design standards in its Sections 265-41 and 265-42. These are met, except that 265-42 C. requires that “every lot shall front or abut on a public street.” Two proposed lots do not appear to meet this requirement, though one has extenuating circumstances. Further, 265-42 F. requires that mature woodlands shall be identified and preserved during the land division review and site development process in accordance with the provisions of § 305-137 of the Village of New Glarus Municipal Code. These matters are addressed in the recommended exceptions and conditions in the first section of this memo.



**§305-122. Rural Character Design Standards.**

- A. Purpose. The purpose of this section is to establish standards to ensure that new development that is approved is sensitive to preserving the rural character of the New Glarus area. The standards for approval include standards for cluster development, open space preservation, view protection, signs, and lighting.
- B. Cluster Development Design Standards. In order to be considered a cluster development under §305-121 subsection E., the following design criteria must be met:
  - (1) Natural resources shall be integrated into the development design as aesthetic and conservation landscape elements. The development shall identify and provide for the permanent preservation of environmentally sensitive areas such as wetlands, hydric soils, floodplains, slopes of 20% or greater, areas of rare or endangered plant or animal species, historic and archeological sites, and views in accordance with subsections B.6 and C below. Permanent preservation shall be achieved through the implementation of techniques such as conservation easements, restrictive covenants, deed restrictions, dedication to the public or an appropriate non-profit organization, and/or establishment of buildable or “no build” areas on the plat or certified survey map.

- (2) Homesites shall be promoted near the edges of wooded areas and near the edges of open fields.
- (3) Where the development includes a mature woodland, the developer shall identify the edges of said woodland, establish forest management guidelines in accordance with forestry Best Management Practices, and practice active forest management and selective harvesting in accordance with said guidelines to improve the health and diversity of tree species on the property.
- (4) No building site shall be located on a slope of 20% or greater.
- (5) All cluster developments of ten (10) or more lots shall provide for the recreational needs of its future residents through trails, parks, dog runs, or other recreational space or facilities geared and accessible to residents. Where an adopted Town, County, or Village comprehensive plan, land use plan, or outdoor recreation plan recommends a park, trail, or other recreational facility for the proposed plat area, the developer will make reasonable accommodation for the recommended facility.
- (6) Lots, dwellings, and internal roads shall be placed to minimize their visibility from existing public roads and to conform to the landscape. This shall be accomplished by:
  - (a) Designing lots that will abut a federal, state, or county highway to minimize the visibility of the dwellings from the highway, with strategies including maintenance of existing vegetation and grades, deep lots, dwellings abutting new roads that are not the highway, a landscaped bufferyard along the highway meeting the standards of §305-117 C. of this Article, or some combination based on the specific conditions of the land.
  - (b) Designing roads and lot layouts to blend with the natural land contours.
  - (c) Using topography and vegetation to screen dwellings.
  - (d) Preserving tree lines, fence lines, stone rows, existing farm roads, barns, cabins, and other features of the rural landscape.
  - (e) Meeting other view preservation standards in subsection C below.
- (7) The development shall include stormwater management and erosion control systems that focus on Best Management Practices (BMPs). BMPs may include overland water transfer, natural landscape planting and restoration to increase infiltration and reduce runoff, bio-infiltration systems, natural basin design, residential roof runoff directed to yard areas, and rain gardens. Such techniques shall be integrated in stormwater management and erosion control plans submitted with the cluster development subdivision plat or certified survey map submittal.
- (8) The placement of building sites shall be made in accordance with any village or town adopted future roadway or utility plan map.

- (9) The developer shall be required to work with the Joint Committee and Town of New Glarus on other design considerations that are particular to the unique characteristics of the parcel.
- C. View Preservation. The conditions of any development approval shall require the identification of building sites on the plat, certified survey map, or existing lot of record, and may restrict the location of houses and other structures so as to provide appropriate sight lines and view protection as follows:
- (1) The lots shall be positioned and building sites and heights limited so that the rooflines and tops of structures shall not visibly extend above the line of ridges and hilltops (or the vegetation that will remain on top of them) when viewed from outside the development parcel.
  - (2) Houses and structures shall be buffered from existing roads using existing and planted trees and vegetation, hills, berms or other natural-appearing features.
- D. Rural Lighting Standards. Lighting shall be installed and maintained to minimize any negative impacts on the rural character and dark night skies. The specifications for lighting set in §305-118 shall be followed.
- E. Signs and Billboards. Signs and billboards shall be restricted to promote high aesthetic quality and safety throughout the extraterritorial zoning jurisdiction. The specifications for signage and billboards in §305-119 shall be followed.
- F. Agricultural Preservation. Effort shall be taken to protect agriculture. For all new lots created for residential purposes, the following note shall be added to the final plat or certified survey map before such document is recorded: “Through Section 823.08 of Wisconsin Statutes, the Wisconsin Legislature has adopted a right-to-farm law. This statute limits the remedies of owners of later established residential property to seek changes to pre-existing agricultural practices in the vicinity of the residential property. Active agricultural operations are now taking place and may continue in the vicinity of this plat or certified survey map. These active agricultural operations may produce noises, odors, dust, machinery traffic, or other conditions during all hours of the day and night.”

Parcels: 23024-0175.000  
0175.0100  
0175.0200

(6 lots)

PERMIT FEE: \_\_\_\_\_  
PERMIT NO.: \_\_\_\_\_

VILLAGE OF NEW GLARUS  
APPLICATION FOR LAND DIVISION OR CONSOLIDATION BY  
CERTIFIED SURVEY MAP [CSM]

TODAY'S DATE: 12/22/23

APPLICANT NAME: Karen Tatarczyk, et al  
ADDRESS: W5105 Kubly Rd, New Glarus, WI 53574  
TELEPHONE: 608-527-2988

SITE ADDRESS: W5105 Kubly Rd, New Glarus, WI 53574

DESCRIPTION OF SITE BY LOT, BLOCK AND RECORDED SUBDIVISION OR BY  
METES & BOUNDS: Part of NE, NW, SW & SE 1/4s of the NE 1/4 and the  
NE & SE 1/4s of the NW 1/4 of Sec. 24, T4N R7E, Town of New Glarus  
and the SW 1/4 of the NW 1/4 and the NW 1/4 of the SW 1/4 of Sec. 19, T4N R8E,  
PRESENT ZONING OF SITE: Ag Town of Exeter

**NOTICE TO APPLICANT:**

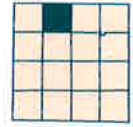
ATTACH FIFTEEN (15) COPIES OF CERTIFIED SURVEY MAP PREPARED BY  
REGISTERED SURVEYOR SHOWING ALL THE INFORMATION REQUIRED FOR A  
BUILDING PERMIT AND EXISTING AND PROPOSED LANDSCAPING.

ATTACH PLOT MAP TO SHOW LOCATION OF CSM.

ATTACH COMPLETED ENVIRONMENTAL ASSESSMENT CHECKLIST.

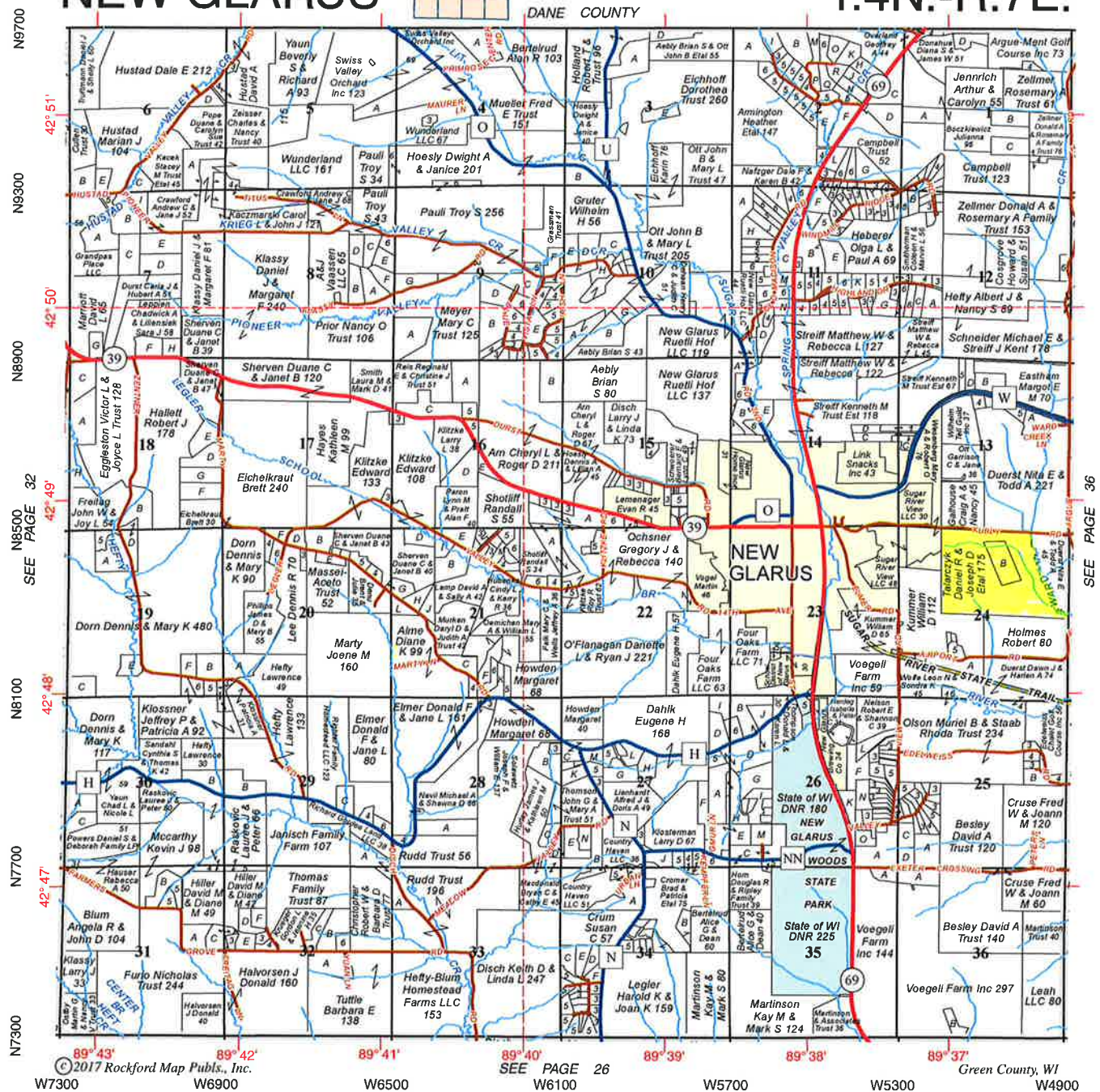
Karen Tatarczyk, agent  
Applicant Signature

# NEW GLARUS



DANE COUNTY

Refer to page 57 for keyed parcels  
T.4N.-R.7E.



SEE PAGE 36

Green County, WI

**UB&T**  
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Equal Opportunity Provider. Equal Housing Lender.

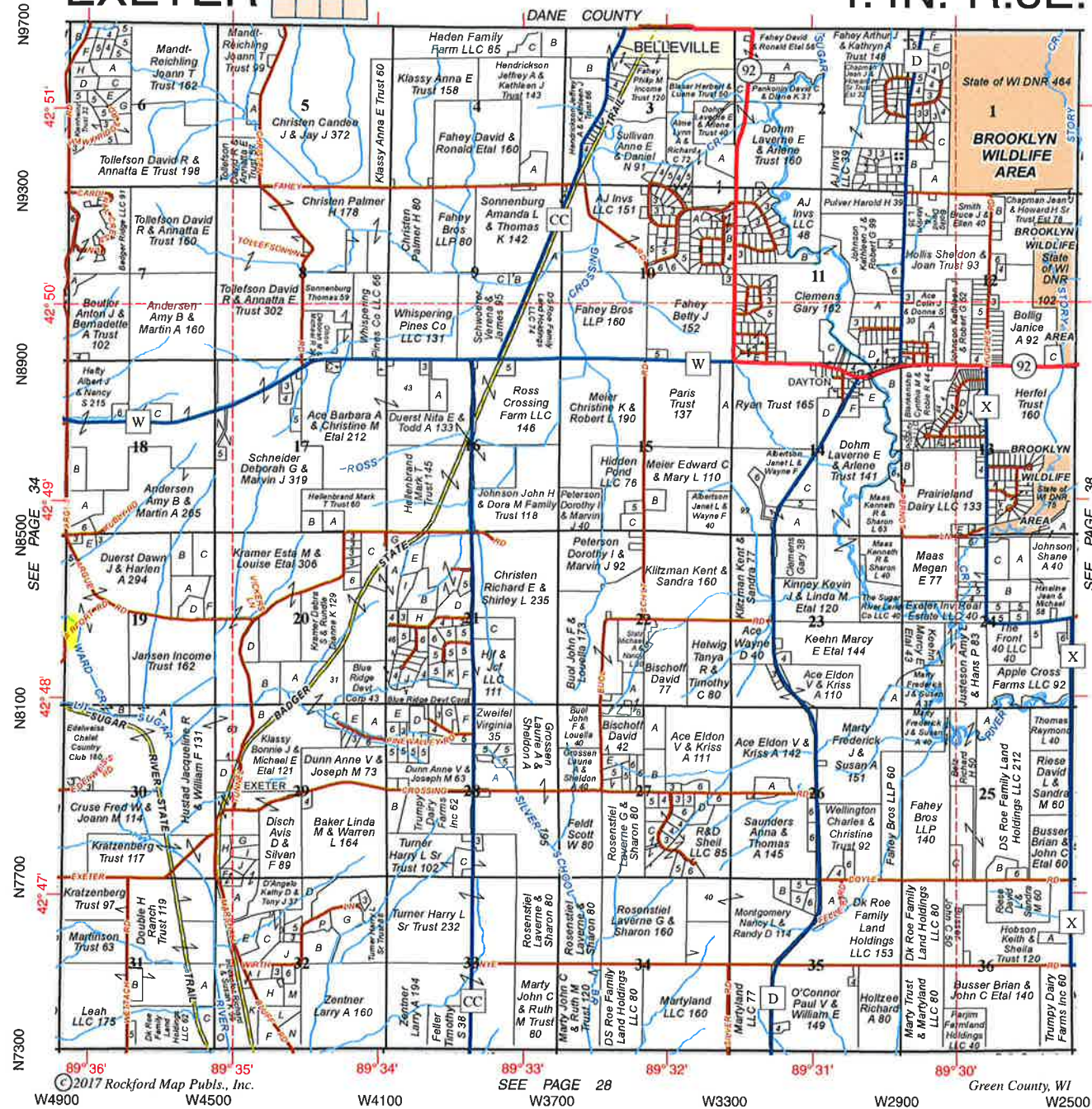
- Count on us for:
- Ag Expertise
  - Ag Financing
  - Revolving Lines of Credit
  - Operating & Intermediate Loans
  - Real Estate Loans
  - Crop & Livestock Insurance\*
  - Trust and Estate Planning



# EXETER

Refer to page 58 for keyed parcels

# T.4N.-R.8E.



## Blanchardville Cooperative Oil Association



Blanchardville • Argyle • Hollandale • New Glarus

**(608) 523-4294**

(608) 523-4116 fax

PO Box 88 • 314 S. Main Street • Blanchardville, Wisconsin 53516

**VILLAGE OF NEW GLARUS ENVIRONMENTAL ASSESSMENT CHECKLIST  
FOR SUBDIVISIONS AND LAND DIVISIONS BY CERTIFIED SURVEY**

Project Name: Talarczyk Preliminary Plat  
 Applicant's Name: Karen Talarczyk, et al

**All "Yes" answers must be explained in detail by attaching maps and supportive documentation describing the impacts of the proposed development/land division.**

<b>LAND RESOURCES</b>		
Does the project site involve any of the following: (If "yes", how does the developer propose to address the matter?)		
	Yes	No
<b>Changes in relief and drainage patterns?</b> If yes, attach two (2) copies of: <input type="checkbox"/> A topographic map showing, at a minimum, two (2) foot contour intervals.		X
<b>A floodplain?</b> If yes, attach two (2) copies of: <input type="checkbox"/> A typical stream valley cross-section showing 1) the channel of the stream; 2) the 100-year floodplains limits and 3) floodway limits [if officially adopted] of each side of the channel; AND <input type="checkbox"/> A cross-section of the area to be developed		X
<b>An area of soil instability - greater than 20% slope and/or organic soils, peats, or mucks at or near the surface?</b>	X	
<b>Prime agricultural land (Class I, II, or III soils)?</b>	X	
<b>Wetlands and mapped environmental corridors?</b> <i>shown on Plat</i>	X	
<b>Unique physical features or wildlife habitat?</b>		X
<b>WATER RESOURCES</b>		
Does the proposed project involve any of the following:		
<b>Location within the area traversed by a navigable stream or dry run?</b>	X	
<b>HUMAN AND SCIENTIFIC INTEREST</b>		
Does the project site involve any of the following:		
<b>An area of archeological or geological interest?</b>		X
<b>An area of historical interest?</b>		X
<b>An area of buildings or monuments with unique architecture?</b>		X
<b>Unique, uncommon, or rare plant or animal habitats?</b>		X
<b>Mature native tree species?</b>	X	

**ENERGY, TRANSPORTATION AND COMMUNICATIONS**

Does the development encompass any future street appearing on the Village of New Glarus Official Map?

Is the development traversed by an existing or planned utility corridor (gas, electricity, water, sewer interceptor, communications, storm sewer)?

**VILLAGE PLANNING**

Is the development consistent with the Village Master Plan and other adopted planning documents?

Please provide any other relevant information below:

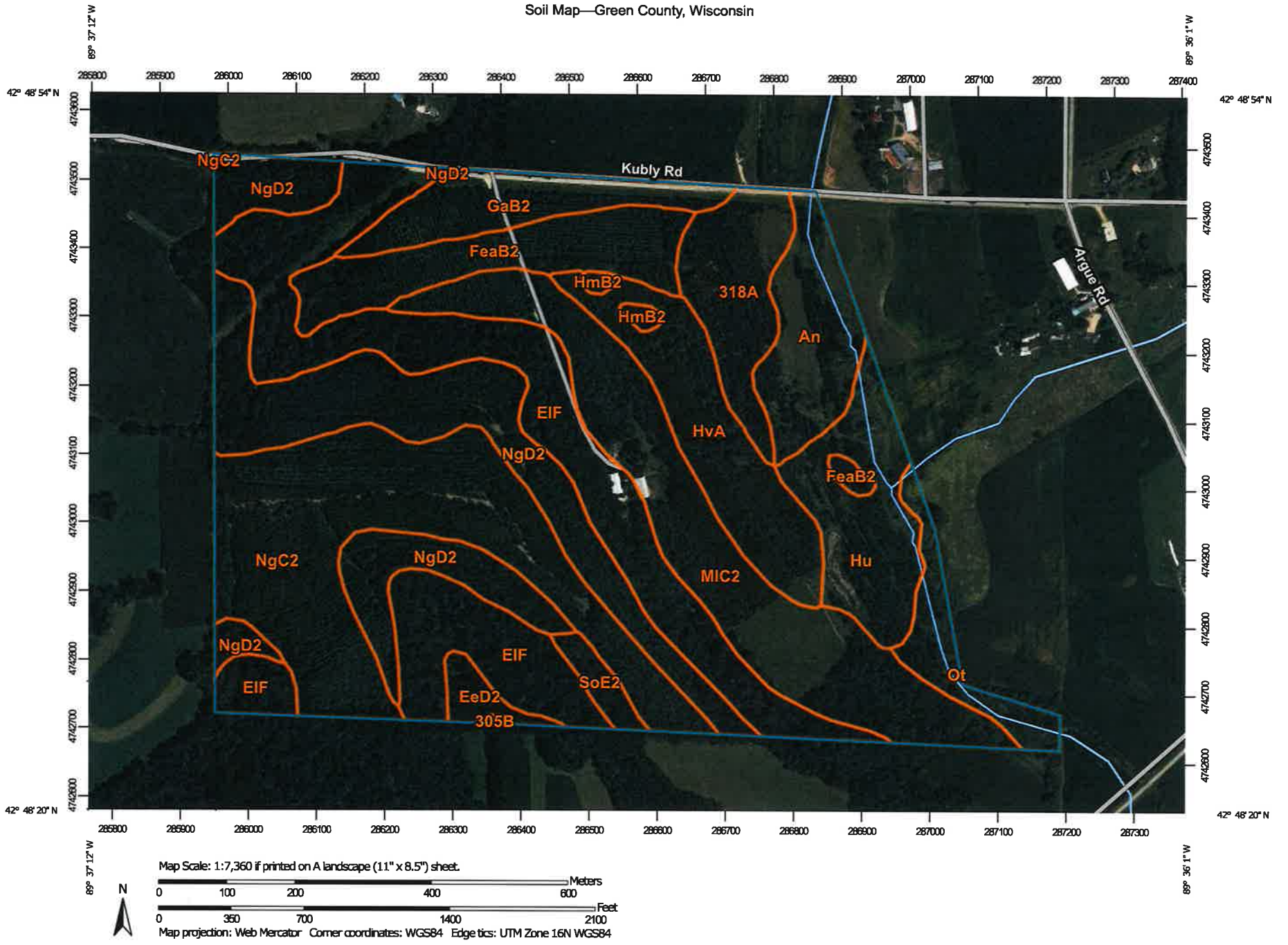
**This subdivision lies within the village's extraterritorial plat approval jurisdiction, not within its extraterritorial zoning district.**

12/22/23  
Date

Robert A. Talarczyk, agent  
Applicant Signature



Soil Map—Green County, Wisconsin



USDA Natural Resources Conservation Service

Web Soil Survey National Cooperative Soil Survey

12/18/2023 Page 1 of 3

Soil Map—Green County, Wisconsin

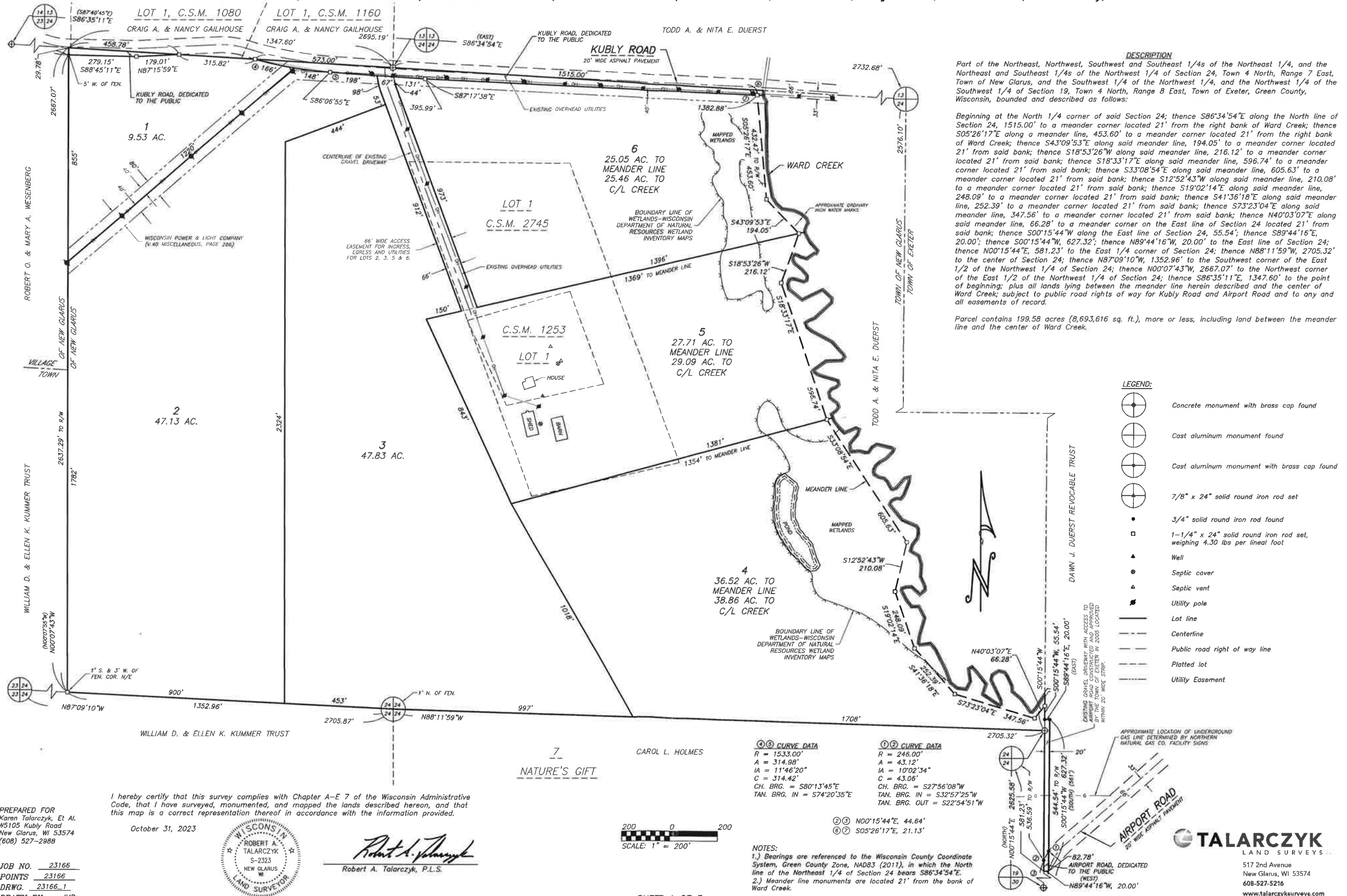
MAP LEGEND		MAP INFORMATION
<b>Area of Interest (AOI)</b>		<p>The soil surveys that comprise your AOI were mapped at 1:12,000.</p> <p>Please rely on the bar scale on each map sheet for map measurements.</p> <p>Source of Map: Natural Resources Conservation Service                      Web Soil Survey URL:                      Coordinate System: Web Mercator (EPSG:3857)</p> <p>Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.</p> <p>This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.</p> <p>Soil Survey Area: Green County, Wisconsin                      Survey Area Data: Version 24, Sep 12, 2023</p> <p>Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.</p> <p>Date(s) aerial images were photographed: Aug 12, 2020—Aug 14, 2020</p> <p>The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.</p>
Area of Interest (AOI)		
<b>Soils</b>		
Soil Map Unit Polygons	Spoil Area	
Soil Map Unit Lines	Stony Spot	
Soil Map Unit Points	Very Stony Spot	
<b>Special Point Features</b>	Wet Spot	
Blowout	Other	
Borrow Pit	Special Line Features	
Clay Spot	<b>Water Features</b>	
Closed Depression	Streams and Canals	
Gravel Pit	<b>Transportation</b>	
Gravelly Spot	Rails	
Landfill	Interstate Highways	
Lava Flow	US Routes	
Marsh or swamp	Major Roads	
Mine or Quarry	Local Roads	
Miscellaneous Water	<b>Background</b>	
Perennial Water	Aerial Photography	
Rock Outcrop		
Saline Spot		
Sandy Spot		
Severely Eroded Spot		
Sinkhole		
Slide or Slip		
Sodic Spot		

## Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
305B	Richwood silt loam, 1 to 6 percent slopes	0.1	0.1%
318A	Bearpen silt loam, 0 to 3 percent slopes, rarely flooded	9.4	4.6%
An	Arenzville silt loam, 0 to 3 percent slopes, occasionally flooded	9.6	4.7%
EeD2	Eleva sandy loam, 12 to 20 percent slopes, moderately eroded	1.9	0.9%
EIF	Elk mound sandy loam, 30 to 45 percent slopes	39.9	19.4%
FeaB2	Festina silt loam, 1 to 6 percent slopes, moderately eroded	12.3	6.0%
GaB2	Gale silt loam, 2 to 6 percent slopes, moderately eroded	8.3	4.0%
HmB2	Hixton loam, 2 to 6 percent slopes, moderately eroded	0.7	0.3%
Hu	Houghton mucky peat, 0 to 2 percent slopes	11.7	5.7%
HvA	Huntsville silt loam, 0 to 2 percent slopes, occasionally flooded	13.4	6.5%
MIC2	Meridian loam, 6 to 12 percent slopes, moderately eroded	26.5	12.9%
NgC2	Newglarus silt loam, moderately deep, 6 to 12 percent slopes, moderately eroded	33.2	16.1%
NgD2	Newglarus silt loam, moderately deep, 12 to 20 percent slopes, moderately eroded	31.7	15.4%
Ot	Ossian silt loam, occasionally flooded	5.3	2.6%
SoE2	Sogn silt loam, 12 to 30 percent slopes, moderately eroded	1.8	0.9%
<b>Totals for Area of Interest</b>		<b>205.6</b>	<b>100.0%</b>

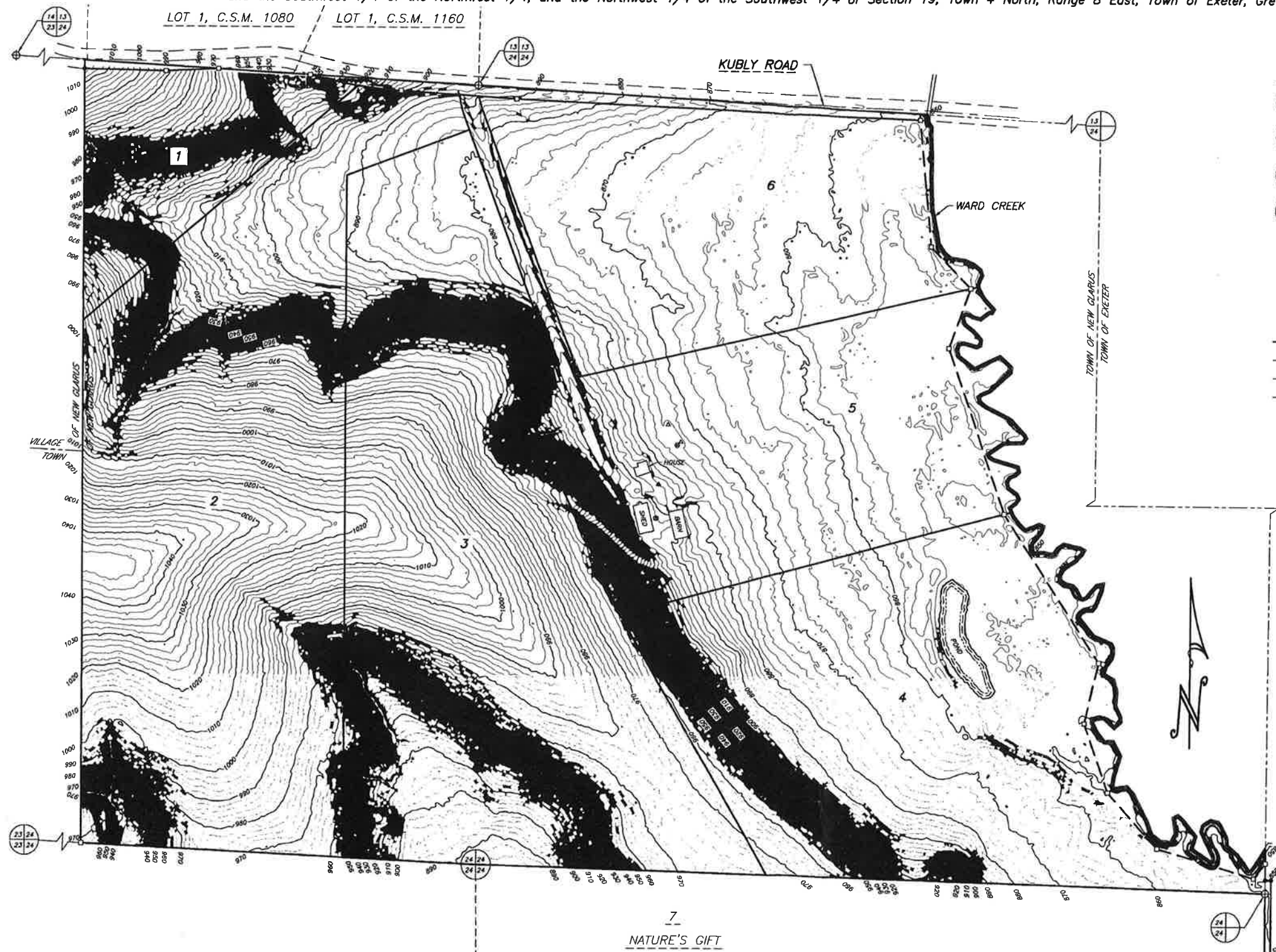
# TALARCZYKS' PRELIMINARY PLAT

Part of the Northeast, Northwest, Southwest and Southeast 1/4s of the Northeast 1/4, and the Northeast and Southeast 1/4s of the Northwest 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, and the Southwest 1/4 of the Northwest 1/4, and the Northwest 1/4 of the Southwest 1/4 of Section 19, Town 4 North, Range 8 East, Town of Exeter, Green County, Wisconsin.



# TALARCZYKS' PRELIMINARY PLAT

Part of the Northeast, Northwest, Southwest and Southeast 1/4s of the Northeast 1/4, and the Northeast and Southeast 1/4s of the Northwest 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, and the Southwest 1/4 of the Northwest 1/4, and the Northwest 1/4 of the Southwest 1/4 of Section 19, Town 4 North, Range 8 East, Town of Exeter, Green County, Wisconsin.



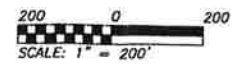
- LEGEND:**
- Concrete monument with brass cap found
  - Cast aluminum monument found
  - Cast aluminum monument with brass cap found
  - 7/8" x 24" solid round iron rod set
  - 3/4" solid round iron rod found
  - 1-1/4" x 24" solid round iron rod set, weighing 4.30 lbs per lineal foot
  - Well
  - Septic cover
  - Septic vent
  - Lot line
  - Centerline
  - Public road right of way line
  - Platted lot

- LEGEND:**
- Slopes of 20% or greater

**NOTES:**  
1.) Elevations are NAVD 88 (GEOID12A) and are shown in feet. Contour interval is 2 feet.



*Robert A. Talarczyk*  
October 31, 2023



SHEET 2 OF 3

PREPARED FOR  
Karen Talarczyk, Et Al.  
WS105 Kubly Road  
New Glarus, WI 53574  
(608) 527-2988

JOB NO. 23166  
POINTS 23166  
DRWG. 23166\_1  
DRAWN BY JMB

**TALARCZYK**  
LAND SURVEYS  
517 2nd Avenue  
New Glarus, WI 53574  
608-527-5216  
www.talarczyksurveys.com

# TALARCZYKS' PRELIMINARY PLAT

Part of the Northeast, Northwest, Southwest and Southeast 1/4s of the Northeast 1/4, and the Northeast and Southeast 1/4s of the Northwest 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, and the Southwest 1/4 of the Northwest 1/4, and the Northwest 1/4 of the Southwest 1/4 of Section 19, Town 4 North, Range 8 East, Town of Exeter, Green County, Wisconsin.

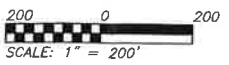


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WISCONSIN  
 ROBERT A. TALARCZYK  
 S-2323  
 NEW GLARUS, WI  
 LAND SURVEYOR  
*Robert A. Talarczyk*  
 October 31, 2023

PREPARED FOR  
 Karen Talarczyk, Et Al.  
 W5105 Kubly Road  
 New Glarus, WI 53574  
 (608) 527-2988

JOB NO. 23166  
 POINTS 23166  
 DRWG. 23166\_1  
 DRAWN BY JMB



SHEET 3 OF 3

**TALARCZYK**  
 LAND SURVEYS  
 517 2nd Avenue  
 New Glarus, WI 53574  
 608-527-5216  
 www.talarczyksurveys.com

# VILLAGE OF NEW GLARUS



## PROJECT INFO

Name	Lauren Freeman
Email	administrator@newglarusvillage.com
Phone	608-527-5971
Address	319 2nd St New Glarus, WI 53574

## LAUREN'S OFFICE

### TASKS

Walls

### NOTES

Please remove all items from the walls. Leave nails and screws that you want to reuse, otherwise remove them and I will fill the holes.

Please move furniture out of the room if possible or to the center of the room.

**SUBTOTAL**

55 **\$200.00**

# BOARDROOM

## TASKS

Walls

## NOTES

Please remove all items from the walls. Leave nails and screws that you want to reuse, otherwise remove them and I will fill the holes.

Please move furniture out of the room if possible or to the center of the room.

---

**SUBTOTAL**

**\$400.00**

---

# ACCENT WALL IN 2ND OFFICE

## TASKS

Walls

## NOTES

Please remove all items from the walls. Leave nails and screws that you want to reuse, otherwise remove them and I will fill the holes.

Please move furniture out of the room if possible or to the center of the room.

---

**SUBTOTAL**

**\$100.00**

---

# SARA BRENKMAN PTG & DESIGN

Created by	Sara Brenkman
Pro Email	sarabrenkman@gmail.com
Pro Phone Number	608-219-8864
Bid No.	51GZM-1011
Created on	FEB 12, 2024
Last Modified	FEB 12, 2024 AT 11:56 PM

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**PROJECT SUBTOTAL**

**\$700.00**

**TAX (0%)**

**+\$0.00**

**ESTIMATED TOTAL**

**\$700.00**



**VILLAGE OF NEW GLARUS  
DOWNTOWN BUSINESS PLANTER WATERING AGREEMENT**

THIS CONTRACT, made and entered into this \_\_\_ day of \_\_\_\_\_, 2024 by and between the VILLAGE OF NEW GLARUS, a municipal corporation hereinafter known as the Village, and the NEW GLARUS CHAMBER OF COMMERCE., hereinafter known as the Chamber.

PURPOSE OF THE CONTRACT

Under this contract the Village shall water the downtown planters placed by the Chamber of Commerce on behalf of their members from May 13 through October 31, annually.

TERMS OF THE CONTRACT

1. The term of this contract shall be for a one (1) year period beginning May 13, 2024 and ending May 13, 2025. Unless this agreement is terminated pursuant to Section 9 of this agreement, this agreement shall automatically renew for subsequent one (1) year terms annually on May 13<sup>th</sup>.
  
4. Payment: The Chamber shall pay to the Village a lump sum of \$1,518. The Village shall charge the hourly rate of the Public Works LTE of \$16.88 per hour for four (4) hours per week beginning May 13<sup>th</sup> and ending October 31<sup>st</sup> (25 weeks). This rate shall be reviewed annually and may be adjusted if mutually agreed upon by both parties. Payment shall be received by the Village by June 1 of each year.
  - a. Calculation: \$16.88 per hour x 4 hours per week x 25 weeks = \$1,688.
  
5. Equipment: The Village shall furnish, at its own expense, all necessary labor and equipment needed to perform the duties enumerated by this contract.
  
6. Scope of Work
  - a. Watering of Planters two (2) days per week (approximately two (2) hours of watering per day).
  
7. Neither party nor its representatives shall have any right or authority whatsoever to incur any liability or obligation (express or implied) or otherwise act in any manner, in the name or on behalf of the other party, or to make any promises, warranty or representation binding on the other party with respect to its products or services except as specifically permitted herein.

ADDRESSES FOR NOTICES

All notices sent to either party by the other under this contract shall be sent by certified mail, return address requested, to the following addresses:

VILLAGE OF NEW GLARUS  
Kelsey Jenson: Village Clerk  
PO Box 399  
New Glarus, WI 53574  
Phone 527-2510

Chamber of Commerce  
Bekah Stauffacher  
418 Railroad Street  
New Glarus, WI 53574  
Phone 527-2095

8. Indemnification. Each party releases from, and covenants and agrees, that it shall indemnify and protect the other party and to hold the aforesaid harmless from any claim, demand, suit, action or other proceeding whatsoever by any person or entity whatsoever arising, or purportedly arising from the actions of the party under this agreement, or the transactions contemplated hereby.
9. Termination. Either party may terminate this agreement upon notice of at least 30 days. Village shall be entitled to compensation through the date of notice of termination.

The parties hereby agree to the terms and covenants contained herein the day first written above.

\_\_\_\_\_  
Lauren Freeman, Administrator  
Village of New Glarus

\_\_\_\_\_  
Bekah Stauffacher, Director  
Chamber of Commerce

## Village of New Glarus Policy

Title: Mailbox Replacement Policy	
Policy Source: Administration	Creation Date: 2/20/2024
Application: Public Works	Revision Dates:
Indexed as: Mailbox, Snow Plowing	Total Pages: 2

### 1. Purpose

The Village of New Glarus Public Works Department's mandate during snow and ice season is to remove as much snow and ice as possible from Village streets. This means that staff will try to plow as close to the curb as possible. The Village makes every attempt to not damage any property within the Village right-of-way; however, mailboxes will occasionally get damaged.

In most cases, the Village will repair or replace all mailboxes that were reported to have been damaged by Village snow removal vehicles. The purpose of this policy is to formally define when and how the Village will repair or replace damaged mailboxes.

### 2. Criteria

The Public Works Department will repair or replace any damaged standard mailbox, support post, and or mailbox board when the following conditions are met:

1. It is determined that Village plow operators damaged the mailbox; and
2. The mailbox was properly installed, meeting the United States Postal Service (USPS) installation guidelines (see attachment), and was maintained in good condition prior to the damage occurring.

Any mailbox damaged due to snow weight rather than direct snowplow contact, will not be covered under this policy.

### 3. Repair/Replacement

If both criteria are met, the Village of New Glarus will repair or replace the mailbox with the standard mailbox and/or support post the Village offers. If the mailbox was not a standard style mailbox and/or resident opts to repair or replace it themselves, the Village of New Glarus will reimburse the resident up to a maximum of \$100 (copy of receipt is needed).

### 4. USPS Regulations

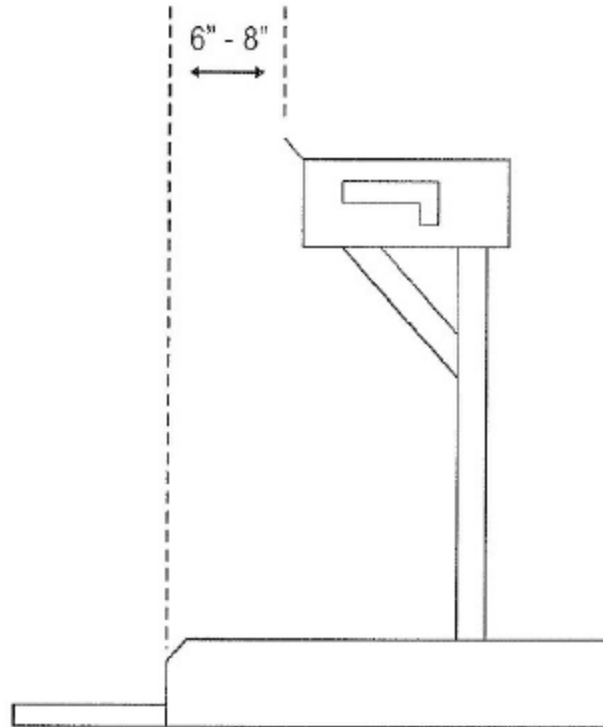
Residents should check mailbox yearly as the ground shifts or settles over time and can cause mailboxes to sink or tilt. The post may age too.

Guidelines established per USPS regulations regarding mailbox installation:

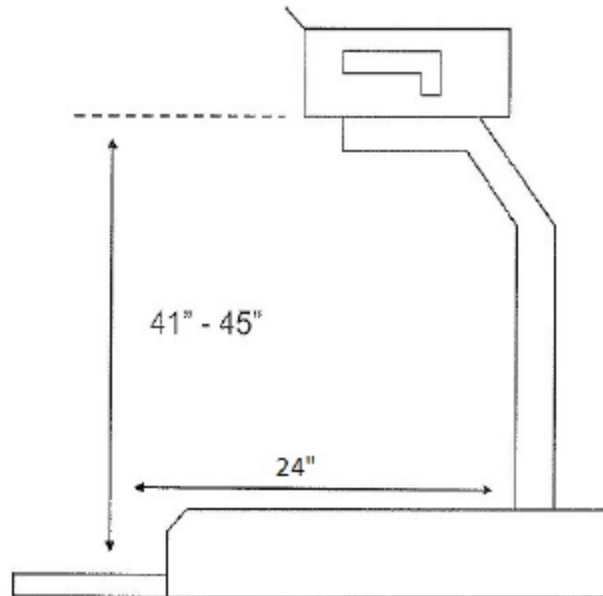
1. Mailboxes installed on street with a curb must be 41 to 45 inches above the street surface and a minimum of 24 inches back from face of curb
2. The mailbox door must be 6 to 8 inches back from the curb face (see diagram in attachment)

Residents can contact the USPS office with any questions regarding USPS mailbox installation guidelines.

## Mailbox Location



Mailboxes are set back 6" - 8" from the front face of the curb or road edge to the mailbox door.



Generally, mailboxes are installed at a height of 41" - 45" from the road surface to the bottom of the mailbox.

The mailbox should ideally be located to the right of the driveway. This allows your letter carrier to serve your mailbox without blocking your driveway.

**Monson Septic & Portable Restrooms LLC**  
 10001 Park Street  
 South Wayne, WI 53587  
 (608) 482-0563  
 monsonseptic@gmail.com



# Estimate

<b>Billing Address</b>	<b>Service Address</b>
Village of New Glarus 319 2nd St New Glarus, WI 53574	N/A

Estimate	Estimate Date	P.O.	Clerk	Estimate Expiration
I10563	Feb 02, 2024	---	AM	Feb 02, 2024

#	Item	Qty	Description	Tax	Rate	Amount	Amount w/ Tax
1	Monthly Rental ADA	6	Handicap Units with Bi-weekly service (April 1- November 1)	\$0.00	\$1,200.000	\$7,200.00	\$7,200.00
						<b>Subtotal</b>	\$7,200.00
						<b>Tax</b>	\$0.00
						<b>Total</b>	<b>\$7,200.00</b>

## Estimate 1079 from Bullseye Portable Restrooms

Bullseye Portable Restrooms LLC <quickbooks@notification.intuit.com>

Mon 2/12/2024 8:52 AM

To:Lauren Freeman <administrator@newglarusvillage.com>;Kelsey Jenson <ngclerk@newglarusvillage.com>

### ESTIMATE 1079 DETAILS

---

## Bullseye Portable Restrooms LLC

# \$6,550.50

Review and pay

Powered by QuickBooks

Dear Village of New Glarus,

Please review the estimate below. Feel free to contact us if you have any questions.

We look forward to working with you.

Thanks for your business!

Bullseye Portable Restrooms

### Address

Village of New Glarus  
P. O. Box 399  
New Glarus, WI 53574

2024 season for 6 handicaps. Total price includes bi-weekly service, rental, fuel, waste & disposal fees, set and pickup of units. This price also includes emergency service, and minor vandalism done to units. Emergency service will be done in the timeliest manner as possible. Some vandalism can be repaired on site. While others cannot be done on site.

1 X \$6,550.50 \$6,550.50T

All units will be set April 1st  
All units will be serviced biweekly on Tuesdays until pickup on November 1st \$0.00T

If additional services are needed that would be billed out separately. Not including emergency services.

I would like to coordinate with the parks department in regard to any scheduled tournaments. The units would need additional servicing due to high usage. I would like additional services to be scheduled no later than May 30th so they can be added to the route. \$0.00T

It is my belief that these units will not need weekly service. I have been doing the parks since 2005. Perhaps additional servicing on certain units as stated above. \$0.00T

I would also like to find a different placement for the unit at Valle Tell. It is not easily accessible if the grounds are wet. \$0.00T

I would also like to add this estimate has changes made from previous years. \$0.00T

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Subtotal \$6,550.50

Tax (0%) \$0.00

Total \$6,550.50

Thank you for your business. I take credit cards, ACH payments, and checks can be mailed to P. O. Box 642 Monroe, WI. 53566  
Please let me know if you have any questions. Look forward to hearing from you soon!

---

**Review and pay**

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Bullseye Portable Restrooms LLC

P. O. Box 642 Monroe, WI 53566 US

608-966-3053    bullseyeportables@gmail.com    bullseyeportablerestroomsllc.com

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If you receive an email that seems fraudulent, please check with the business owner before paying.



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